June 1, 2022

Dear Destination Toronto Staff:

Our Health and Safety policy applies to all Destination Toronto offices.

The health and safety of our workplace is a shared responsibility between Destination Toronto and its employees. The Health and Safety policy of Destination Toronto is intended to:

- Establish a healthy and safe work environment;
- Provide an environment as free as reasonably possible from fire and security loss;
- Ensure that design of the work environment considers individual employee capabilities and limitations; and,
- Strive toward eliminating personal injury and workplace illness.

In order to fulfill our commitment, we will select and use staff to help implement this policy and to coordinate and promote safe and healthy work practices.

In addition to assigning staff responsibilities for safety, our offices have <u>written health and safety policies</u> <u>and programs</u>. The programs shall ensure compliance with applicable federal, provincial, and local health and safety laws and regulations.

As an employee of Destination Toronto, you are expected to:

- Adhere to our Health and Safety policies;
- Conduct oneself in a manner that promotes healthy and safe conditions and actions; and,
- Accept responsibility and bring to the attention of management any condition or practice that is not in agreement with our policies.

The members of our Joint Health and Safety Committee are:

Cristina Massullo Monique Holmes Tom Huller Warren Yarde

Commitment to Health and Safety in our workplace is an important part of our organization. If you have any concerns please speak with your Manager or a member of the Joint Health & Safety Committee.

Regards,

Scott Beck President & CEO