

Portland & SW Washington's most vibrant Hotel & Convention Center!

2022 LEIRA Conference

Thank you for considering the **Hilton Vancouver Washington – Portland Area** for the **WA State Law Enforcement Information & Records Association**. We currently have your preferred dates available to accommodate your event, and I strongly believe you will find the value in our fully refreshed hotel and location after reviewing the following proposal. At your convenience, allow me the opportunity to provide you with a site tour of the hotel and all Vancouver has to offer your attendees. It would be my pleasure to show you how ideal our destination will be for your conference!

Provided with the best of regards,

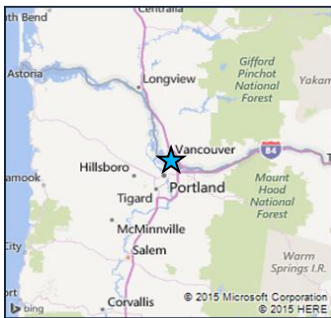
Christie Rust, CMP | Director of Sales and Marketing | (360) 828-4310 | christie.rust@hilton.com

VANCOUVER, WA (USA not B.C.)

Convenient Access for Every Attendee:

- 12 miles from Portland International Airport via Blue Star Shuttle, Taxi, or TriMet Public Transit (\$16-30)
- Convenient access on and off Interstate 5 North- and South-bound from Portland to Seattle
- 8 miles to downtown Portland

Downtown Vancouver:



- 40+ restaurants and 12 coffee shops
- 30+ boutique, consignment, retail, and antique shops
- Adjacent to Esther Short Park and Vancouver's top microbrewery
- 3 blocks from the Columbia River waterfront



HILTON VANCOUVER WASHINGTON HOTEL & CONVENTION CENTER

Comfortable Accommodations:

Beautifully remodeled room furnishings, case goods, and carpet as of October, 2015
 Hilton Serenity Bed Collection will ensure your attendees are refreshed and ready
 Mini-fridges & single cup coffee makers in all rooms create added convenience to your guests
 Windows that open slightly & blackout curtains to provide a distraction-free sleeping environment

Onsite Services:

- Grays– An American Bistro serving breakfast, lunch and dinner
- Grays Coffee for beverages and snacks to go
- Room service provides comfortable in-room dining
- 24-hour full-service business center providing personal and professional technology services
- Complimentary fitness room with cardio machines, weights, and an indoor pool



CONFERENCE ROOM BLOCK

The Hilton Vancouver Washington is pleased to provide the following room block for your conference attendees.

Hilton Vancouver Washington - 2022 LEIRA Conference			
	10/3/2022	10/4/2022	10/5/2022
Standard Two Queens	140	140	140

TOTAL COMMITTED GUESTROOMS: 420

Hilton Vancouver Washington - 2022 LEIRA Conference - USD				
	Single Rate	Double Rate	Triple Rate	Quad Rate
Standard Two Queens	\$182.00	\$182.00	\$202.00	\$222.00

Rates:

- All rooms are net, non-commissionable and are quoted exclusive of state and local taxes, currently at 10.4% plus \$2.00 per night City/County tourism fee.
- The Hilton Vancouver Washington will offer the prevailing Government Per Diem Rate for your event not to fall below the current per Diem of 2021. 2022-2023s Government per Diem rates will be confirmed by October 1, 2022

Guestroom Concessions provided regardless of rooms reserved:

- **Basic internet access is complimentary in the sleeping rooms.**
- Fitness center access is complimentary.
- When available, discounted group rates will be provided 3 days pre-and post- conference.

Parking Arrangements:

Current Overnight Self-Parking: \$25.00
 Current Overnight Valet Parking: \$30.00
 Current Day Parking at nearby Park-N-Go:
 Hourly: \$1.25 per hour
 Monday-Friday: \$12.50 max all day until closed at 10 PM (12 AM on Friday)
 Saturday & Sunday: \$3.50 max all day until closed at 10 PM

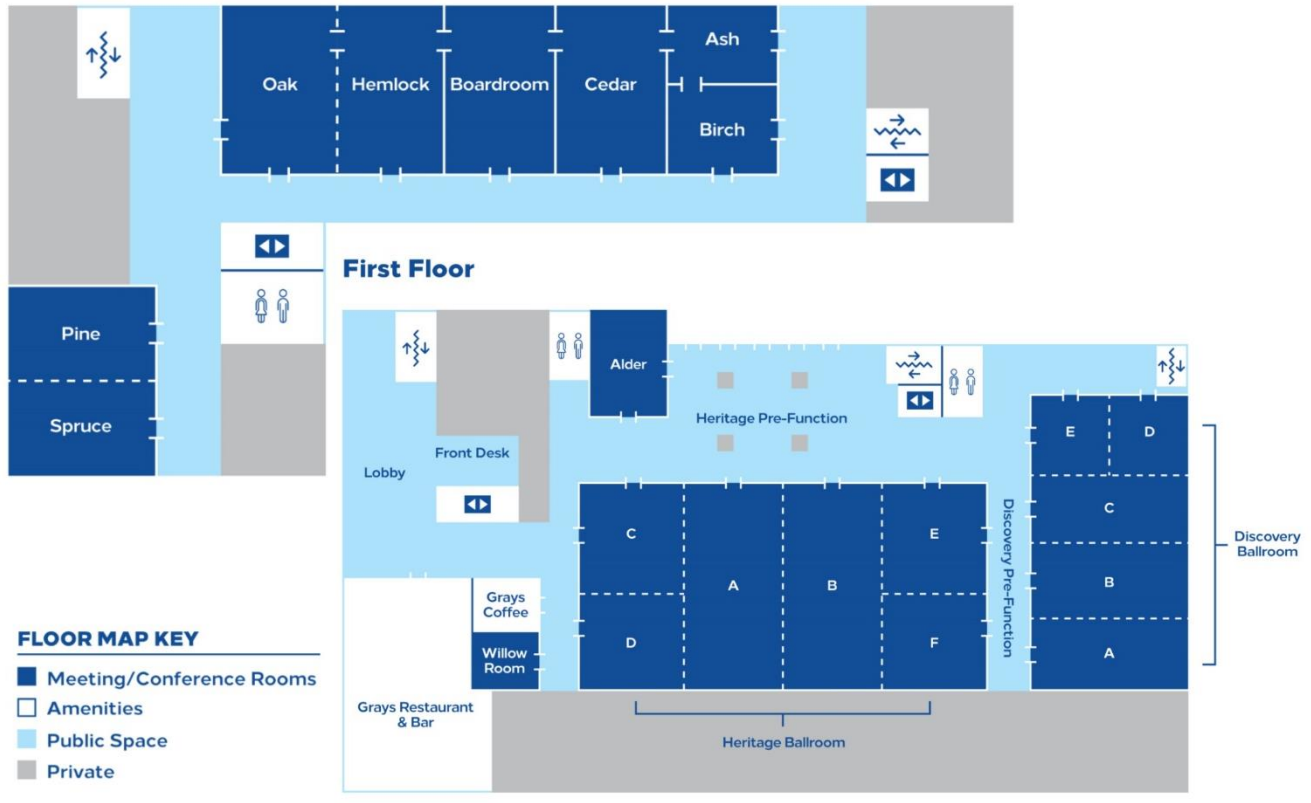
FUNCTION SPACE

Our facility can comfortably accommodate your meeting agenda listed below.

Date	Start Time	End Time	Function	Room	Setup	Agr	Room Rental	Est Food	Est Beverage
10-03-2022	10:00 AM	5:00 PM	Executive Board Meeting	Conference Room	Conference/Boardroom	20	\$.00	\$.00	\$.00
10-03-2022	2:00 PM	5:00 PM	Registration	Heritage Pre-Function	Registration	4	\$.00	\$.00	\$.00
Date	Start Time	End Time	Function	Room	Setup	Agr	Room Rental	Est Food	Est Beverage
10-04-2022	6:30 AM	8:00 AM	Breakfast Buffet	Heritage Ballroom AB	Buffet - Seated	300	\$.00	\$9,000.00	\$.00
10-04-2022	7:00 AM	5:00 PM	Registration	Heritage Pre-Function	Registration	4	\$.00	\$.00	\$.00
10-04-2022	7:00 AM	5:00 PM	Exhibits	Heritage Ballroom DC	Exhibition - Table Top	20	\$.00	\$.00	\$.00
10-04-2022	8:00 AM	8:45 AM	Opening Ceremony	Heritage Ballroom AB	Cabaret	300	\$.00	\$.00	\$.00
10-04-2022	9:00 AM	5:00 PM	Breakout 3	Hemlock / Oak	Classroom	50	\$.00	\$.00	\$.00
10-04-2022	9:00 AM	5:00 PM	Breakout 2	Heritage F	Classroom	50	\$.00	\$.00	\$.00
10-04-2022	9:00 AM	5:00 PM	Breakout 1	Heritage E	Classroom	50	\$.00	\$.00	\$.00
10-04-2022	12:00 PM	1:00 PM	Lunch Buffet	Heritage Ballroom AB	Buffet - Seated	300	\$.00	\$12,900.00	\$.00
10-04-2022	7:00 PM	9:00 PM	Reception	Pine / Spruce	Reception	100	\$.00	\$1,800.00	\$800.00
Date	Start Time	End Time	Function	Room	Setup	Agr	Room Rental	Est Food	Est Beverage
10-05-2022	6:30 AM	8:00 AM	Breakfast Buffet	Heritage Ballroom AB	Buffet - Seated	300	\$.00	\$9,000.00	\$.00
10-05-2022	7:00 AM	5:00 PM	Registration	Heritage Pre-Function	Registration	4	\$.00	\$.00	\$.00
10-05-2022	7:00 AM	5:00 PM	Exhibits	Heritage Ballroom DC	Exhibition - Table Top	20	\$.00	\$.00	\$.00
10-05-2022	8:00 AM	9:45 AM	Breakout 3	Hemlock / Oak	Classroom	50	\$.00	\$.00	\$.00
10-05-2022	8:00 AM	11:15 AM	Breakout 2	Heritage F	Classroom	50	\$.00	\$.00	\$.00
10-05-2022	8:00 AM	11:15 AM	Breakout 1	Heritage E	Classroom	50	\$.00	\$.00	\$.00
10-05-2022	9:45 AM	11:15 AM	Breakout 3 - Session 2	Hemlock / Oak	Classroom	50	\$.00	\$.00	\$.00

10-05-2022	11:30 AM	1:00 PM	Lunch Buffet	Heritage Ballroom AB	Cabaret	300	\$.00	\$12,900.00	\$.00
10-05-2022	1:15 PM	5:15 PM	Breakout 1	Heritage E	Classroom	50	\$.00	\$.00	\$.00
10-05-2022	1:15 PM	5:15 PM	Breakout 3	Hemlock / Oak	Classroom	50	\$.00	\$.00	\$.00
10-05-2022	1:15 PM	5:15 PM	Breakout 2	Heritage F	Classroom	50	\$.00	\$.00	\$.00
Date	Start Time	End Time	Function	Room	Setup	Agr	Room Rental	Est Food	Est Beverage
10-06-2022	6:30 AM	8:00 AM	Breakfast Buffet	Heritage Ballroom AB	Buffet - Seated	300	\$.00	\$9,000.00	\$.00
10-06-2022	7:00 AM	12:00 PM	Exhibits	Heritage Ballroom DC	Exhibition - Table Top	20	\$.00	\$.00	\$.00
10-06-2022	7:00 AM	12:00 PM	Registration	Heritage Pre-Function	Registration	4	\$.00	\$.00	\$.00
10-06-2022	8:00 AM	12:00 PM	Breakout 1	Heritage E	Classroom	50	\$.00	\$.00	\$.00
10-06-2022	8:00 AM	12:00 PM	Breakout 3	Hemlock / Oak	Classroom	50	\$.00	\$.00	\$.00
10-06-2022	8:00 AM	12:00 PM	Breakout 2	Heritage F	Classroom	50	\$.00	\$.00	\$.00

Second Floor



Catering Minimum:

Based on your meeting agenda and the amount of space necessary to create a comfortable and successful event for 2022 LEIRA Conference the required minimum spend in overall catering through food and beverage \$54,000.00 and waived meeting room rental.

Please be advised that we are holding space for your group until 2021-08-13. Should you desire to hold these dates on a guaranteed basis, kindly contact me as soon as possible Thank you for this opportunity!

Christie Rust, CMP, Director of Sales and Marketing
(360) 828-4369 | christie.rust@hilton.com