

## AFQAM 2025

Proposal from Hilton Vancouver Washington  
301 W. 6th Street, Vancouver, Washington, 98660, USA

### Proposal Details

<b>RFP Name</b>	AFQAM 2025	<b>Proposal Status</b>	Submitted Proposal
<b>RFP Code</b>	MSNFTHFR45X	<b>Supplier Type</b>	Hotel
<b>Event Name</b>	AFQAM 2025	<b>Metro Area</b>	OR - Portland
<b>Response Date</b>	Mon, 09-Aug-2021 7:31 PM	<b>Commission?</b>	Yes - 7.00% on Accommodations
<b>Supplier Name</b>	Hilton Vancouver Washington		
<b>Chain</b>	Hilton		
<b>Brand</b>	Hilton Hotels		

**Proposal Introduction** Thank you for considering the Hilton Vancouver Washington. We currently have your alternate date available to offer as first option.

Hilton Vancouver offers your team a state of the art, beautifully appointed hotel and conference facility, in a charming downtown setting. I truly look forward to being at your service.

Kindest Regards,

Date Type	Event Dates	Check-In Date	Availability	Rates (USD)
Preferred	Mon, 06-Oct-2025 to Fri, 10-Oct-2025	Sun, 05-Oct-2025	Available with Limitations	219.00
Alternate 1	Mon, 13-Oct-2025 to Fri, 17-Oct-2025	Sun, 12-Oct-2025	1st Option - Holding Space Until 23-Aug-2021	219.00

#### Billing and Contractual Requirements

- \*Partial room block (approximately 24 rooms per night) at prevailing Government per Diem. Remaining rooms (96 rooms per night) at best group rate.
- \*One (1) Complimentary Presidential Suite from Monday through Friday
- \*Five (5) Staff Rooms \$139.00
- \*85% Attrition
- \*Complimentary meeting space based on \$65,000.00 F&B Minimum
- \*Group rate applicable three (3) days pre and post
- \*Five (5) Upgrades to Junior Suites at group rate
- \* (5) Late checkout Friday
- \*Complimentary WiFi in sleeping
- \*Executive Suite at group rate. based on our size and the guest room layout we do have a no party policy in our suites. Best to hold events in the meeting space.
- \*Complimentary three (3) sleeping rooms and a meeting room for one pre planning meetings based on hotel availability
- \*Double Hotel Reward Points for both client and HelmsBriscoe



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Key Contact Information	
<b>Contact Name</b>	Christie Rust
<b>Organization</b>	Hilton Vancouver
<b>Title</b>	Director of Sales and Marketing
<b>Additional Information</b>	Thank you again for inquiring at the Hilton Vancouver. If you need additional information please do not hesitate to contact me. We look forward to taking great care of our attendees!
	Kindest Regards,

<b>Email Address</b>	<a href="mailto:christie.rust@hilton.com">christie.rust@hilton.com</a>
<b>Phone</b>	360-828-4310

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### Sleeping Room Availabilities

**Sleeping Room Needs Met?** Yes

**Additional Information** These Dates are NOT available

#### Preferred (Mon, 06-Oct-2025 to Fri, 10-Oct-2025)

**Availability** Available with Limitations

**Check-in Date** Sun, 05-Oct-2025

**Do all guest room rates include breakfast?** No

**Do all guest room rates include tax?** No

**Applicable Taxes** VAT USD 2.00, Occupancy 10.50%

**Total** USD 106,186.00

Day	Any (Run of House)		Single (1 Bed)		Double (2 Beds)		Suite		Staff	
	Qty	Rate (USD)	Qty	Rate (USD)	Qty	Rate (USD)	Qty	Rate (USD)	Qty	Rate (USD)
Sun, 05-Oct-2025	5	219.00							5	139.00
Mon, 06-Oct-2025	116	219.00							5	139.00
Tue, 07-Oct-2025	116	219.00							5	139.00
Wed, 08-Oct-2025	116	219.00							5	139.00
Thu, 09-Oct-2025	116	219.00							5	139.00

#### Alternate 1 (Mon, 13-Oct-2025 to Fri, 17-Oct-2025)

**Availability** 1st Option - Holding Space Until 23-Aug-2021

**Check-in Date** Sun, 12-Oct-2025

**Total** USD 105,310.00

Day	Any (Run of House)		Single (1 Bed)		Double (2 Beds)		Suite		Staff	
	Qty	Rate (USD)	Qty	Rate (USD)	Qty	Rate (USD)	Qty	Rate (USD)	Qty	Rate (USD)
Sun, 12-Oct-2025					5	219.00			5	139.00
Mon, 13-Oct-2025					114	219.00	1	219.00	5	139.00
Tue, 14-Oct-2025					114	219.00	1	219.00	5	139.00
Wed, 15-Oct-2025					114	219.00	1	219.00	5	139.00
Thu, 16-Oct-2025					114	219.00	1	219.00	5	139.00

**Additional Information** Group Rate at \$219 24 Rooms A Night at prevailing per Diem not to fall below \$182 1 Comp Presidential 1 Executive Suite at Group Rate 5 Corner Junior Suites at Group Rate 5 Staff rooms at \$139.00

#### Additional Fees

**Occupancy** 10.500% on Guest Rooms

**State** 8.500% on Meeting Packages

**VAT** USD \$2.00 on Guest Rooms

**Additional Information** Basic Guestroom Internet - Always Complimentary  
Fitness Center Access for all Guests - Always Complimentary

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### Meeting Room Availabilities

**Meeting Room Needs Met?** Yes

**Additional Information** We are able to comfortably accommodate all of your event space requirements.

**Start Date** Sun, 05-Oct-2025

Day	Time	Agenda Item	Room Request	Room Assignment
Sun, 05-Oct-2025	6:00 AM-11:45 PM	<b>General Session Setup</b> General Session <i>Notes or Exceptions: Classroom 150 ppl; Large Screen; possible projectors; stage; podium and mic</i>	Classroom ( <b>Room Required</b> ) 2,300 Sq. Ft. / 150 people • 24-hour hold	<b>Discovery B, C</b> • 3,720 Sq. Ft., 18 Ft. ceilings
Sun, 05-Oct-2025	7:00 AM-7:00 PM	<b>Registration Setup</b> Registration <i>Notes or Exceptions: Set up outside of General Session Room</i>	Tabletop ( <b>Room Required</b> ) 2 people	<b>Heritage Prefunction</b> • 3,300 Sq. Ft., 18 Ft. ceilings
Sun, 05-Oct-2025	7:00 AM-11:45 PM	Office	8 people • 24-hour hold	<b>Alder</b> • 1,052 Sq. Ft., 10 Ft. ceilings
Mon, 06-Oct-2025	6:00 AM-11:45 PM	<b>General Session</b> General Session <i>Notes or Exceptions: Classroom 150 ppl; Large Screen; possible projectors; stage; podium and mic</i>	Classroom ( <b>Room Required</b> ) 2,174 Sq. Ft. / 150 people • 24-hour hold	<b>Discovery B, C</b> • 3,720 Sq. Ft., 18 Ft. ceilings
Mon, 06-Oct-2025	7:00 AM-7:00 PM	<b>Registration</b> Registration <i>Notes or Exceptions: Set up outside of General Session Room</i>	Tabletop ( <b>Room Required</b> ) 2 people	<b>Heritage Prefunction</b> • 3,300 Sq. Ft., 18 Ft. ceilings
Mon, 06-Oct-2025	7:00 AM-8:00 PM	<b>Exhibit Hall Setup</b> Exhibit <i>Notes or Exceptions: 20 vendor booth spaces should be a 10'x10' space, but should be no smaller than 6'x 8'. The room should accommodate the breaks and vendor reception, preferably in the same room. The vendor room must be in a securable space so that the booths can be secured overnight. Near GS room.</i>	10x10 ( <b>Room Required</b> ) 4,000 Sq. Ft. / 20 people • 24-hour hold	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Mon, 06-Oct-2025	7:00 AM-11:45 PM	<b>Hospitality Suite</b> Hospitality Suite <i>Notes or Exceptions: Set up in Lounge style</i>	Flow ( <b>Room Required</b> ) 150 people • 24-hour hold	<b>Discovery A</b> • 1,918 Sq. Ft., 18 Ft. ceilings
Mon, 06-Oct-2025	7:00 AM-11:45 PM	Office	8 people • 24-hour hold	<b>Alder</b> • 1,052 Sq. Ft., 10 Ft. ceilings

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Mon, 06-Oct-2025	10:00 AM-10:30 AM	<b>AM Break</b> Break <i>Notes or Exceptions: To be set up in Exhibit Hall</i>	150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Mon, 06-Oct-2025	2:00 PM-2:30 PM	<b>PM Break</b> Break <i>Notes or Exceptions: Set up in Exhibit Hall</i>	Flow (Room Required) 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Tue, 07-Oct-2025	6:00 AM-11:45 PM	<b>General Session</b> General Session <i>Notes or Exceptions: Classroom 150 ppl; Large Screen; possible projectors; stage; podium and mic</i>	Classroom (Room Required) 2,174 Sq. Ft. / 150 people • 24-hour hold	<b>Discovery B, C</b> • 3,720 Sq. Ft., 18 Ft. ceilings
Tue, 07-Oct-2025	7:00 AM-7:00 PM	<b>Registration</b> Registration <i>Notes or Exceptions: Set up outside of General Session Room</i>	Tabletop (Room Required) 2 people	<b>Heritage Prefunction</b> • 3,300 Sq. Ft., 18 Ft. ceilings
Tue, 07-Oct-2025	7:00 AM-8:00 PM	<b>Exhibit Hall</b> Exhibit <i>Notes or Exceptions: 20 vendor booth spaces should be a 10'x10' space, but should be no smaller than 6'x 8'. The room should accommodate the breaks and vendor reception, preferably in the same room. The vendor room must be in a securable space so that the booths can be secured overnight. Near GS room.</i>	10x10 (Room Required) 4,000 Sq. Ft. / 20 people • 24-hour hold	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Tue, 07-Oct-2025	7:00 AM-11:45 PM	<b>Hospitality Suite</b> Hospitality Suite <i>Notes or Exceptions: Set up in Lounge style</i>	Flow (Room Required) 150 people • 24-hour hold	<b>Discovery A</b> • 1,918 Sq. Ft., 18 Ft. ceilings
Tue, 07-Oct-2025	7:00 AM-11:45 PM	Office	8 people • 24-hour hold	<b>Alder</b> • 1,052 Sq. Ft., 10 Ft. ceilings
Tue, 07-Oct-2025	7:30 AM-8:30 AM	<b>Continental Breakfast</b> <i>Notes or Exceptions: in vendor room</i>	Rounds of 10 (Room Required) 1,805 Sq. Ft. / 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Tue, 07-Oct-2025	10:00 AM-10:30 AM	<b>AM Break</b> Break <i>Notes or Exceptions: To be set up in Exhibit Hall</i>	150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Tue, 07-Oct-2025	12:00 PM-1:00 PM	<b>Lunch</b> Lunch <i>Notes or Exceptions: Lunch to be held in Exhibit area</i>	Other (Room Required) 1,805 Sq. Ft. / 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Tue, 07-Oct-2025	2:00 PM-2:30 PM	<b>PM Break</b> Break <i>Notes or Exceptions: Set up in Exhibit Hall</i>	Flow (Room Required) 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings

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Tue, 07-Oct-2025	6:00 PM-8:00 PM	<b>Reception</b> Reception <i>Notes or Exceptions: Reception to be held in Exhibit Hall</i>	Other ( <b>Room Required</b> ) 4,000 Sq. Ft. / 150 people	<b>Discovery A</b> • 1,918 Sq. Ft., 18 Ft. ceilings
Wed, 08-Oct-2025	6:00 AM-11:45 PM	<b>General Session</b> General Session <i>Notes or Exceptions: Classroom 150 ppl; Large Screen; possible projectors; stage; podium and mic</i>	Classroom ( <b>Room Required</b> ) 2,174 Sq. Ft. / 150 people • 24-hour hold	<b>Discovery B, C</b> • 3,720 Sq. Ft., 18 Ft. ceilings
Wed, 08-Oct-2025	7:00 AM-8:00 PM	<b>Exhibit Hall</b> Exhibit <i>Notes or Exceptions: 20 vendor booth spaces should be a 10'x10' space, but should be no smaller than 6'x 8'. The room should accommodate the breaks and vendor reception, preferably in the same room. The vendor room must be in a securable space so that the booths can be secured overnight. Near GS room.</i>	10x10 ( <b>Room Required</b> ) 4,000 Sq. Ft. / 20 people • 24-hour hold	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Wed, 08-Oct-2025	7:00 AM-11:45 PM	<b>Hospitality Suite</b> Hospitality Suite <i>Notes or Exceptions: Set up in Lounge style</i>	Flow ( <b>Room Required</b> ) 150 people • 24-hour hold	<b>Discovery A</b> • 1,918 Sq. Ft., 18 Ft. ceilings
Wed, 08-Oct-2025	7:00 AM-11:45 PM	Office	8 people • 24-hour hold	<b>Alder</b> • 1,052 Sq. Ft., 10 Ft. ceilings
Wed, 08-Oct-2025	7:30 AM-8:30 AM	<b>Continental Breakfast</b> Breakfast <i>Notes or Exceptions: Use Vendor room</i>	Rounds of 10 ( <b>Room Required</b> ) 1,805 Sq. Ft. / 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Wed, 08-Oct-2025	10:00 AM-10:30 AM	<b>AM Break</b> Break <i>Notes or Exceptions: To be set up in Exhibit Hall</i>	150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Wed, 08-Oct-2025	12:00 PM-1:00 PM	<b>Lunch</b> Lunch <i>Notes or Exceptions: Lunch to be held in Exhibit area</i>	Other ( <b>Room Required</b> ) 1,805 Sq. Ft. / 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Wed, 08-Oct-2025	2:00 PM-2:30 PM	<b>PM Break</b> Break <i>Notes or Exceptions: Set up in Exhibit Hall</i>	Flow ( <b>Room Required</b> ) 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings

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Thu, 09-Oct-2025	7:00 AM-8:00 PM	<b>Exhibit Hall</b> Exhibit <i>Notes or Exceptions: 20 vendor booth spaces should be a 10'x10' space, but should be no smaller than 6'x 8'. The room should accommodate the breaks and vendor reception, preferably in the same room. The vendor room must be in a securable space so that the booths can be secured overnight. Near GS room.</i>	10x10 <b>(Room Required)</b> 4,000 Sq. Ft. / 20 people • 24-hour hold	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Thu, 09-Oct-2025	7:00 AM-11:45 PM	<b>Hospitality Suite</b> Hospitality Suite <i>Notes or Exceptions: Set up in Lounge style</i>	Flow <b>(Room Required)</b> 150 people • 24-hour hold	<b>Discovery A</b> • 1,918 Sq. Ft., 18 Ft. ceilings
Thu, 09-Oct-2025	7:00 AM-11:45 PM	Office	8 people • 24-hour hold	<b>Alder</b> • 1,052 Sq. Ft., 10 Ft. ceilings
Thu, 09-Oct-2025	7:30 AM-8:30 AM	<b>Continental Breakfast</b> Breakfast <i>Notes or Exceptions: Use Vendor room</i>	Rounds of 6 <b>(Room Required)</b> 1,805 Sq. Ft. / 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Thu, 09-Oct-2025	8:00 AM-5:00 PM	<b>Breakout 1 of 3</b> Breakout <i>Notes or Exceptions: Can be set in classroom or rounds</i>	Classroom <b>(Room Required)</b> 1,087 Sq. Ft. / 75 people	<b>Discovery D</b> • 994 Sq. Ft., 18 Ft. ceilings
Thu, 09-Oct-2025	8:00 AM-5:00 PM	<b>Breakout 2 of 3</b> Breakout <i>Notes or Exceptions: Can be set in classroom or rounds</i>	Classroom <b>(Room Required)</b> 1,087 Sq. Ft. / 75 people	<b>Discovery E</b> • 994 Sq. Ft., 18 Ft. ceilings
Thu, 09-Oct-2025	8:00 AM-5:00 PM	<b>Breakout 3 of 3</b> Breakout <i>Notes or Exceptions: Can be set in classroom or rounds</i>	Classroom <b>(Room Required)</b> 1,087 Sq. Ft. / 75 people	<b>Cedar</b> • 1,090 Sq. Ft., 10 Ft. ceilings
Thu, 09-Oct-2025	10:00 AM-10:30 AM	<b>AM Break</b> Break <i>Notes or Exceptions: To be set up in Exhibit Hall</i>	150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Thu, 09-Oct-2025	12:00 PM-1:00 PM	<b>Lunch</b> Lunch <i>Notes or Exceptions: Lunch to be held in Exhibit area</i>	Other <b>(Room Required)</b> 1,805 Sq. Ft. / 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Thu, 09-Oct-2025	2:00 PM-2:30 PM	<b>PM Break</b> Break <i>Notes or Exceptions: Set up in Exhibit Hall</i>	Flow <b>(Room Required)</b> 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings

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Fri, 10-Oct-2025	7:00 AM-12:00 PM	<b>Exhibit Hall</b> Exhibit <i>Notes or Exceptions: 20 vendor booth spaces should be a 10'x10' space, but should be no smaller than 6'x 8'. The room should accommodate the breaks and vendor reception, preferably in the same room. The vendor room must be in a securable space so that the booths can be secured overnight. Near GS room.</i>	10x10 <b>(Room Required)</b> 4,000 Sq. Ft. / 20 people • 24-hour hold	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Fri, 10-Oct-2025	7:00 AM-11:45 PM	Office	8 people • 24-hour hold	<b>Alder</b> • 1,052 Sq. Ft., 10 Ft. ceilings
Fri, 10-Oct-2025	7:30 AM-8:30 AM	<b>Continental Breakfast</b> Breakfast <i>Notes or Exceptions: Use Vendor room</i>	Rounds of 10 <b>(Room Required)</b> 1,805 Sq. Ft. / 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings
Fri, 10-Oct-2025	8:00 AM-3:00 PM	<b>General Session</b> General Session <i>Notes or Exceptions: Classroom 150 ppl; Large Screen; possible projectors; stage; podium and mic</i>	Classroom <b>(Room Required)</b> 2,174 Sq. Ft. / 150 people • 24-hour hold	<b>Discovery B, C</b> • 3,720 Sq. Ft., 18 Ft. ceilings
Fri, 10-Oct-2025	10:00 AM-10:30 AM	<b>AM Break</b> Break <i>Notes or Exceptions: Break to be set up in Exhibit Area</i>	Other <b>(Room Required)</b> 150 people	<b>Heritage B, E, F</b> • 7,054 Sq. Ft., 18 Ft. ceilings

### A/V Needs Encore - Audio Visual Services

Our professional on-site AV team can accommodate all of your equipment requests and is pleased to provide a tailored proposal of their services and fees.

There is no additional fee for bringing in your own outside A/V.

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### Estimated Costs

**Total F&B Minimum** USD \$65,000.00

**Applicable Tax** 8.5%

**Service Charge** 23%

Item	Cost Type	Amount	Quantity	Tax(%)	Tax/Service	Note
Average F&B Costs - Break - AM	Per Person	USD \$6.50			+Tax and Service	
Average F&B Costs - Break - PM	Per Person	USD \$12.00			+Tax and Service	
Average F&B Costs - Breakfast - Buffet	Per Person	USD \$30.00			+Tax and Service	
Average F&B Costs - Breakfast - Continental	Per Person	USD \$24.00			+Tax and Service	
Average F&B Costs - Breakfast - Plated	Per Person	USD \$27.00			+Tax and Service	
Average F&B Costs - Dinner - Buffet	Per Person	USD \$48.00			+Tax and Service	
Average F&B Costs - Dinner - Plated	Per Person	USD \$45.00			+Tax and Service	
Average F&B Costs - Lunch - Buffet	Per Person	USD \$38.00			+Tax and Service	
Average F&B Costs - Lunch - Plated	Per Person	USD \$35.00			+Tax and Service	
Average F&B Costs - Reception - Beverage	Per Person	USD \$10.00			+Tax and Service	
Average F&B Costs - Reception - Food	Per Person	USD \$30.00			+Tax and Service	<i>average cost per person, per Hor d'oeuvres</i>
Miscellaneous Costs - Bellman Delivery	Per Item	USD \$2.50			+Tax	
Miscellaneous Costs - Facility Fee	N/A					
Miscellaneous Costs - Housekeeping	N/A					
Miscellaneous Costs - Internet - Guest Room	Complimentary					<i>In guestrooms, available for 24 hrs</i>
Miscellaneous Costs - Internet - Meeting Room	Minimum	USD \$150.00			+Tax and Service	<i>For first 10 users. \$10.00 each additional user. Plus 22% Service Charge</i>
Miscellaneous Costs - Parking Fee - Self	Per Day	USD \$25.00			+Tax	<i>Self Overnight Parking</i>
Miscellaneous Costs - Parking Fee - Valet	Per Day	USD \$30.00			+Tax	<i>Valet Overnight Parking</i>
Miscellaneous Costs - Resort Fee	N/A					
Move-in/Move-out - Air conditioning/heating	Included in Package					

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Move-in/Move-out - Labor	Per Day	USD \$25.00	1	8.50	+Tax and Service	
Move-in/Move-out - Lighting	N/A					
Rental Costs - Audio Patch	Per Item	USD \$125.00	1	8.50	+Tax and Service	
Rental Costs - Breakout - Total	Waived					
Rental Costs - Building Overtime	Per Day	USD \$50.00	1	8.50	+Tax and Service	
Rental Costs - Exhibit Space	Waived					
Rental Costs - General Session	Waived					
Rental Costs - Meeting Rooms - Total	Waived					
Rental Costs - Power Drop	N/A					
Transportation Costs - Airport Transportation	Per Person	USD \$32.00			Tax and Service Inclusive	<i>Roundtrip Airport Shuttle through Blue Star Bus/Transportation</i>
Transportation Costs - Local Transportation	Per Person	USD \$25.00			Tax and Service Inclusive	<i>One Way Cab Fare from Airport to Hotel.</i>

**Additional Information** We are pleased to offer waived meeting room rental with a F&B spend of \$65,000.00

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### Additional Questions

**1. Rates quoted are applicable \_\_\_\_\_ days pre-meeting. (Comment) (Required)**

Quoted sleeping room rates will be offered to your attendees, based on availability of contracted room type(s), 3 days before and 3 days after the above Event dates.

**2. Rates quoted are applicable \_\_\_\_\_ days post-meeting. (Comment) (Required)**

Quoted sleeping room rates will be offered to your attendees, based on availability of contracted room type(s), 3 days before and 3 days after the above Event dates.

**3. \*Is there a Resort Fee and what is included and what is the tax percentage? (Comment) (Required)**

N/A

**4. What is the breakdown of taxes and service charges for Rooms and F&B (i.e. Occupancy, City, State/Province, Tourism or any fees applicable) (Comment) (Required)**

Tax 8.5%

Occ 2%

TPA \$2.00

Service/Grat Total 23%

Service Charge 9.44%

Gratuity 13.34%

**5. Web address for meeting space detail? (Comment) (Required)**

[http://www.hilton.com/en/hi/hotels/meeting\\_space.jhtml?ctyhocn=PDXVAHH](http://www.hilton.com/en/hi/hotels/meeting_space.jhtml?ctyhocn=PDXVAHH)

**6. Please select your current Forbes and/or AAA Rating? (Multiple choice) (Required)**

3 Star, Not Rated - Diamond

**7. Will the meeting room rentals be waived? If not, what rates will apply? (Comment) (Required)**

Yes with \$65,000 in F&B Spend

**8. Do you have internet access available in the rooms? Is it wireless? What is the cost? What is the type and cost of internet access in meeting rooms? Will any internet costs be waived for this group? (Comment) (Required)**

Internet access is available both wired and wireless in the guest rooms and meeting rooms. Guest room internet is complimentary and meeting room internet access is \$150.00 per day for up to 10 users.



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The meeting room internet access may be discussed with our audio/visual provider PSAV.

**9. What are your additional charges (ie Maid, portorage, resort fees, etc.)? Please include with amounts and inclusions and note which charges are mandatory. (Comment) (Required)**

There is no mandatory portage, maid or resort fee.

**10. What is your nearest major airport and what is the distance (both miles and time)? What are the round trip shuttle and/or taxi costs? (Comment) (Required)**

Portland International Airport

11 miles or 15 minutes

Taxi is average of \$40.00

Uber is \$25.00 - \$40.00

**11. What amenities and activities does your hotel have on or near the property? (Comment) (Required)**

Our very own Grays Restaurant & Bar as well as Grays Coffee Bar.

We are across from beautiful Esther Short Park, home to Farmer's Market, Wine & Jazz Fest, Brew fest, Six to Sunset Concert series, etc. There are a variety of places to eat, pubs, spas, and things to do within walking distance.

The Source Indoor Rock Climbing Facility

Renaissance trail along the Columbia River

Fort Vancouver National Monument

Pearson Air Museum

Bicycle Rentals

Segway Tours

Award Winning Library (Families can not miss this!)

Jantzen Beach, tax free shopping, less than a mile away

**12. What renovations have your property either recently completed or has on schedule? (Comment) (Required)**

The entire property completed \$5 million remodel as of October, 2015. Our beautiful restaurant, Gray underwent a \$1.7 million renovation in 2018. We understand the importance of providing a high quality product to our guests and intend to maintain that quality for years to come.

Hilton

## AFQAM 2025

Proposal from Hilton Vancouver Washington  
301 W. 6th Street, Vancouver, Washington, 98660, USA

**13. HelmsBriscoe will be paid a placement fee which is non-cancelable and non transferable to any other party for the booking of this meeting. HelmsBriscoe is acting with full consent and the client is aware of the placement fee payable to HelmsBriscoe by your organization. (Multiple choice) (Required)**

I agree that HelmsBriscoe will be paid a placement fee

**14. Indicate your agreement to the placement fee by providing your name, title and the date of your response in the area below. (Comment) (Required)**

Christie Rust, CMP

Director of Sales and Marketing

360-828-4310

August 9, 2021

**15. Accounts Payable Contact First & Last Name: (Comment) (Required)**

Min Lyan Tan

**16. Accounts Payable Phone Number: (Comment) (Required)**

360-828-4359

**17. Accounts Payable Email Address: (Comment) (Required)**

min-lyan.tan@hilton.com

**18. Accounts Payable Fax: (Comment) (Required)**

360-828-4395

**19. Please indicate in the space below your contact name, hotel address, phone number, and email address - if it differs from the contact information on the response sheet provided in this RFP. (Comment)**

Christie Rust, CMP

Director of Sales and Marketing

Hilton Vancouver Washington

301 West 6th Street

Vancouver, WA 98660

Direct: 360-828-4310

Fax: 360-828-4309

Hilton

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301 W. 6th Street, Vancouver, Washington, 98660, USA

christie.rust@hilton.com

**20. Staff Room Rate (Comment) (Required)**

5 Staff Rooms at \$139.00

**21. Are there any special concessions and/or incentives you would like to offer this group? Please quote the value of the concessions (Comment) (Required)**

Group Rate at \$219

24 Rooms A Night at prevailing per Diem not to fall below \$182

1 Comp Presidential

1 Executive Suite at Group Rate

5 Corner Junior Suites at Group Rate

5 Staff rooms at \$139.00

Double Honors Points on Guestroom Revenue

Waived Rental with \$65K spend in F&B

Up to 20 complimentary Table Tops with Boxed Linen

5 Late Check Outs

**22. Total number of rooms**

**Single**

**Double**

**Suites (Comment) (Required)**

114 2 Queens

5 Junior Suites

1 Presidential Suite

1 Executive Suite

**23. If reward points are offered to the end user by the brand/hotel, matching points will also be awarded to the HelmsBriscoe Associate (Comment) (Required)**

Yes

**24. Requesting CVB Assistance in promotions offered by the CVB to assist this group. (Comment) (Required)**

Lead received by Visit Vancouver

Hilton

**AFQAM 2025**

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 301 W. 6th Street, Vancouver, Washington, 98660, USA

**25. Are you a Union Hotel? (Single choice) (Required)**

Yes

**Additional Files**

File Name	Type	Size	Upload Date
<a href="#">Capacity Chart with Floor plan.pdf</a>	Portable Document Format (.pdf)	1.32 MB	Mon, 09-Aug-2021
<a href="#">source safely at hilton</a>	Document Link		Mon, 09-Aug-2021

