Alamance County Tourism Development Authority
Board of Directors Meeting

September 22, 2026
Historic Depot
200 S. Main Street, Burlington, NC

AGENDA

I.	Welcome & Call to Order	Kavita Patel
II.	Approval of August Minutes	Kavita Patel
III.	Finance Report	Susan Evans
IV.	Destination by Design Brand Refresh Concept Refinement	Matt Powell Matt Wagoner
V.	New Visitor Center Updates – Landscape	Grace VandeVisser
VI.	Visitors Bureau Updates	Grace VandeVisser
VII.	Other Business	All
VIII.	Adjourn	Kavita Patel

ALAMANCE COUNTY TOURISM DEVELOPMENT AUTHORITY

Combined Balance Sheet

As of August 31, 2026

	General	Fixed Assets	Total
Assets			
Current assets:			
Cash on deposit	$ 778,293	$ -	$ 778,293
Occupancy tax receivable	79,922	-	79,922
Investments	1,207,484	-	1,207,484
Noncurrent assets:			
Fixed assets	-	16,149	16,149
Right to use-Subscription	-	15,090	15,090
Total assets	$ 2,065,699	$ 31,239	$ 2,096,938
Liabilities			
Liabilities:			
Accounts payable and accrued liabilities	$ (4,853)	$ -	$ (4,853.00)
Total liabilities	(4,853.00)	-	(4,853.00)
Total assets and liabilities	**$ 2,060,846**	**$ 31,239**	**$ 2,092,085**
Fund Balances			
Investment in general fixed assets	$ -	$ 31,239	$ 31,239
Fund balances:			
Undesignated	$ 2,074,194	-	$ 2,074,194
Designated	19,059	-	19,059
Estimated change in fund balance (current year)	(32,408)	-	(32,408)
Total fund balances	**$ 2,060,846**	**$ 31,239**	**$ 2,092,085**

ALAMANCE COUNTY TOURISM DEVELOPMENT AUTHORITY

Statement of Revenues, Expenditures and Changes in Fund Balance (Budget and Actual)

As of August 31, 2026

	Amended Budget	Actual	Over (Under) Budget	Percent Over/ (Under)
Revenues:				
Occupancy tax - 2/3	$ 950,600	79,922	$ (870,678)	8.4%
Penalties	0	0	-	#DIV/0!
Interest	0	3,885	3,885	#DIV/0!
Grants	0	0	0	#DIV/0!
Misc revenue	-	753	753	#DIV/0!
Total revenues	**950,600**	**84,560**	**(866,040)**	8.9%
Expenditures:				
Salaries	188,928	22,321	(166,607)	11.8%
Merit Pay and Benefits	3,349	0	(3,349)	0.0%
FICA	13,563	1,530	(12,033)	11.3%
Retirement	28,646	3,377	(25,269)	11.8%
Health Insurance	27,072	3,008	(24,064)	11.1%
Dental Insurance	1,782	3,404	1,622	191.0%
Life Insurance	456	57	(399)	12.4%
401k	3,848	277	(3,571)	7.2%
Workers' Compensation Projection	1,000	167	(833)	16.7%
Professional services	192,905	46,177	(146,728)	23.9%
Supplies-Automotive	1,000	0	(1,000)	0.0%
Supplies-Department	10,000	73	(9,927)	0.7%
Training Expense	21,985	0	(21,985)	0.0%
Daily Travel	1,000	0	(1,000)	0.0%
Promotions	32,000	0	(32,000)	0.0%
Trade Shows	7,900	0	(7,900)	0.0%
Telephone & Postage	4,800	282	(4,518)	5.9%
Communications	12,000	1,168	(10,832)	9.7%
Utilities	0	200	200	#DIV/0!
Printing	16,200	0	(16,200)	0.0%
Maint & Repair Bldg & Gro	125,000	0	(125,000)	0.0%
Maint & Repair Vehicles	2,500	0	(2,500)	0.0%
Advertising	350,000	27,761	(322,239)	7.9%
Building & Equipment Rents	6,300	630	(5,670)	10.0%
Copier Lease	1,200	0	(1,200)	0.0%
Insurance & Bonds	2,771	0	(2,771)	0.0%
Dues & Subscriptions	27,239	3,377	(23,862)	12.4%
Miscellaneous Expenses	2,500	160	(2,340)	6.4%
Sports Development Council	10,000	0	(10,000)	0.0%
Sponsorships	39,500	0	(39,500)	0.0%
Grants	50,000	3,000	(47,000)	6.0%
Total expenditures	**1,185,444**	**116,968**	**(1,068,476)**	9.9%
Revenues over (under) expenditures	(234,844)	(32,408)	202,436	
Other financing sources (uses):				
Encumbered Fund Balance	0	0	0	#DIV/0!
Appropriated fund balance	234,844	0	(234,844)	0.0%
Total other financing sources (uses)	**234,844**	**-**	**(234,844)**	
Revenues and OFS over (under) expenditures and OFU	$ -	(32,408)	$ (32,408)	
Fund balance:				
Beginning of year - July 1		2,093,253		
End of period		**2,060,846**		

ALAMANCE COUNTY TOURISM DEVELOPMENT AUTHORITY

Year-to-Date Schedule of Collections

As of August 31, 2026

Distribution:

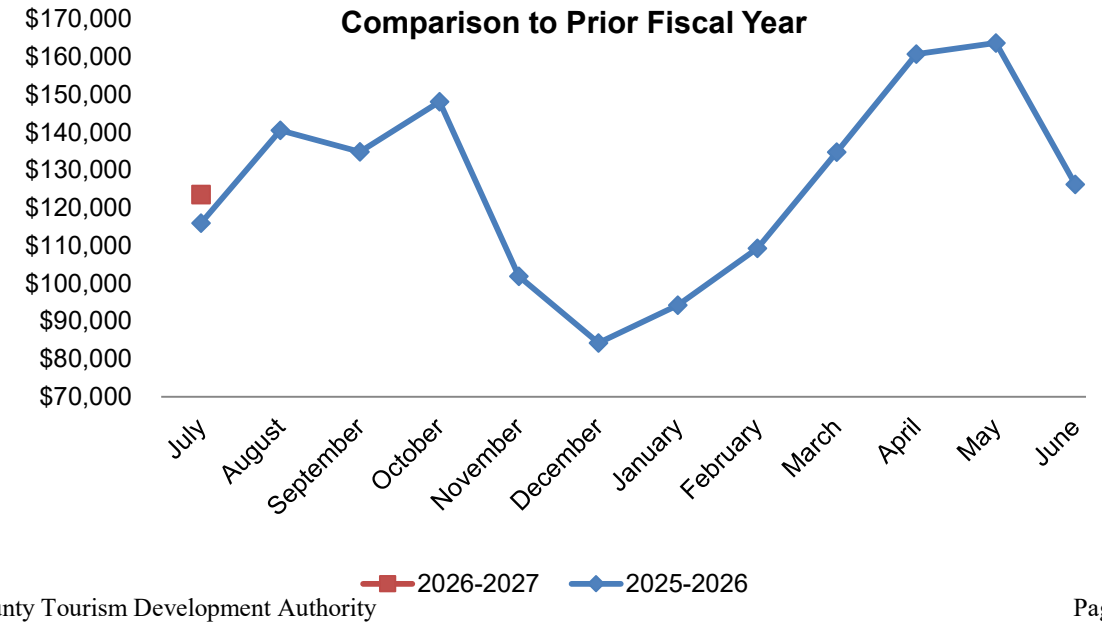
Administrative Fee (3%)	$	3,708
County Share (1/3)	$	39,955
Authority Share (2/3)	$	79,922
	$	123,585

Collections by Source:

Hotels	$	108,779
Owner Lodging	$	14,806
	$	123,585

Monthly Collections:

	2026-2027	2025-2026	Percentage Change
July	$ 123,585	$ 115,996	6.54%
August		140,593	-100.00%
September		134,919	-100.00%
October		148,218	-100.00%
November		101,962	-100.00%
December		84,277	-100.00%
January		94,255	-100.00%
February		109,368	-100.00%
March		134,820	-100.00%
April		160,815	-100.00%
May		163,789	-100.00%
June		126,274	-100.00%
Total	$ 123,585	$ 1,515,287	6.54%



ALAMANCE COUNTY TOURISM DEVELOPMENT AUTHORITY

Investment Portfolio Report

As of August 31, 2026

Institution	Instrument Type	Maturity Date	Amount
PNC Bank	CD	01/13/27	74,825
PNC Bank	CD	09/29/26	50,602
PNC Bank	CD	08/17/26	61,416
PNC Bank	CD	11/03/26	43,837
			230,679
NCCM Trust	Savings		976,805
			1,207,484

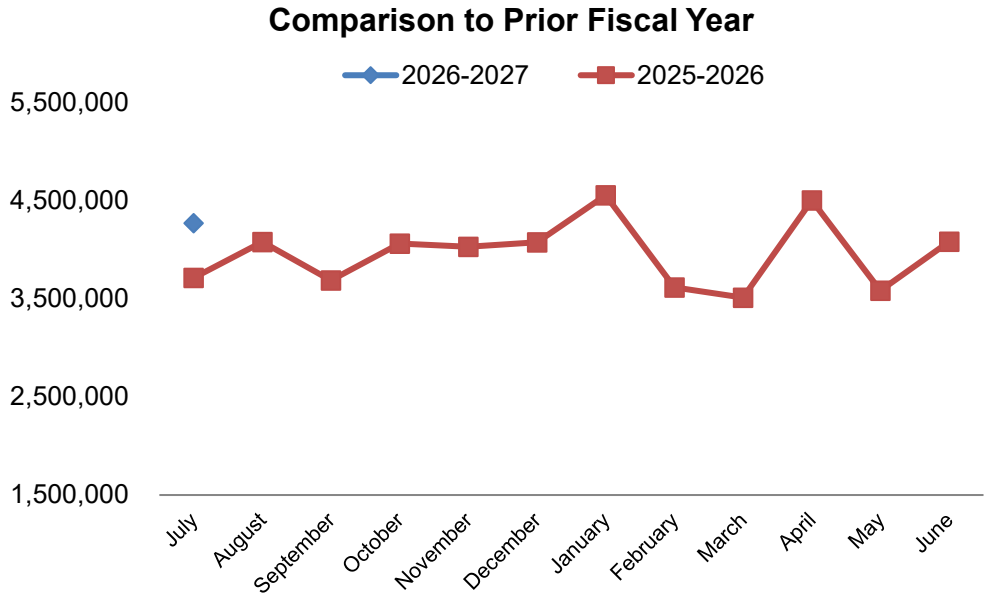
ALAMANCE COUNTY TOURISM DEVELOPMENT AUTHORITY

Year-to-Date Summary of 2% County Sales Tax Collections

As of August 31, 2026

Monthly Collections:

	2026-2027	2025-2026	Percentage Change
July	4,272,806	3,714,188	15.04%
August		4,079,611	-100.00%
September		3,689,942	-100.00%
October		4,064,306	-100.00%
November		4,033,441	-100.00%
December		4,078,400	-100.00%
January		4,556,201	-100.00%
February		3,616,342	-100.00%
March		3,513,103	-100.00%
April		4,505,731	-100.00%
May		3,582,998	-100.00%
June		4,083,083	-100.00%
Total	$ 4,272,806	$ 47,517,347	15.04%



Alamance County Tourism Development Authority

Board of Directors Meeting

August 25, 2026
Fairfield Inn, Mebane

Board Present:	Tony Laws	CVB:	Grace VandeVisser
	Teena Koury		Reed Northcott
	Kavita Patel		
	Stephanie Williams		Jamie Merchel
			Susan Evans
Not Present:	Katie Geoffrion		

Call to Order

Kavita Patel called the meeting to order.

Approval of Minutes

Tony motioned to approve the June minutes, and Teena seconded. The meeting minutes were unanimously approved.

Finance Report

Susan presented the Financial Reports for June 30, 2026, and July 31, 2026.

The total fund balance as of June 30th was $2,124,492 and revenues were $1,051,261. Total expenditure was $765,529. Total occupancy tax collections totaled $1,515,287, an increase of 1.06% over the previous year.

The total fund balance as of July 31st was $2,087,708 and $869 for July (start of fiscal year). Total expenditure was $37,653.

Both Tony Laws and Stephanie Williams discussed their interest in finding ways to further utilize available funding in the fund balance, including legislation changes.

Destination by Design Brand Refresh Update

Matt Powell, Communication and Marketing Director, provided the board with an update on changes of staff assigned to our project. The project manager assigned to the TDA was no longer with the company and the project will now be handled by Matt. Matt Wagoner will continue on as the graphic designer. With this change, Matt will be reviewing all meetings and notes associated with the project and requested an extension to further develop the creative concepts. In addition, Sarah Pennix will be assisting this team to complete the project. A Special Called Meeting to present the concepts was set for Tuesday, September 8th at 11am at the Alamance Chamber.

Brand Refresh Marketing Committee Creation

Tony made a motion to create a Brand Development Marketing Committee to complete the current project which will dissolve upon adoption of the new brand refresh design. This committee will consist of current appointed board members of the TDA and any non-members who wish to volunteer. Kavita seconded and the motion was unanimously approved.

Tony made a motion to appoint Kavita as the Marketing Committee Chair, authorizing her to appoint and select any non-board members to the committee. Stephanie seconded and the motion was unanimously approved.

New Visitor Center Updates

Grace met with K&K Landscaping to arrange for mowing and for a quote on maintenance and future landscape needs. In addition, she has met with several design firms and a general contractor. Each were provided with a tour and a discussion of the intended use of the space and the need to remove the bank equipment. Further discussion with the county for guidance regarding steps for proposals.

Other Updates

The Story of Art in America begins filming their episode on public art in Burlington today through Friday.

Discussed STR occupancy reporting with YTD growth of 5.5% over last year. In addition, Visit NC / EDPNC reported Visitor Spending for 2025, and Alamance County had a .4% growth, with the state's growth at 1.3%.

Review of the applicants for the Marketing and Communications position continue, with the intent of identifying potential candidates and begin interviews in the next few weeks.

Civil War Trail signage will be installed at Red Slide Park in Haw River, to replace the sign which has been located across from the Town of Haw River mural. This will allow the information to be exposed to more foot traffic and provide additional directions to explore other spots on the trail system.

Replacing Placer ai with Datafy for insights on visitation and spending data.

As part of our involvement with NC Ale Trail by Rail & NC by Train, we have an influencer visiting during 4th Friday in September who will capture the downtown by dining in several spots and visiting shops.

Media mentions: June 399 and 378 in July.

The next regularly scheduled TDA board meeting will be held on Tuesday, September 22, 2026.

Adjournment

Kavita made a motion to adjourn the meeting. The motion carried unanimously at 12:34pm.

Alamance County Tourism Development Authority

Special Called Meeting

September 8, 2026
Alamance Chamber
610 S. Lexington Avenue, Burlington, NC

Board Attendance:	Kavita Patel	CVB:	Grace VandeVisser
	Tony Laws		Reed Northcott
	Katie Geoffrion		
	Jennifer Talley	Alamance Parks:	Jamie Merchal
	Tracy Schmidt		
Marketing Committee:	Teena Koury	Guests:	Matt Powell
	Stephanie Williams		Matt Wagoner

Call to Order

The special meeting was called to order by Kavita Patel, Chair, at 11:08am.

Purpose of the Meeting

Creative Concepts Presentation from Destination by Design (DbD) staff for the brand refresh. Four concepts were introduced that were aligned with the brand attributes identified: Inviting, Unexpected, Vibrant and Authentic along with the identified brand pillars: Nature Within Reach, Connected Communities and Crafted Through Time.

The attendees provided input on all concepts. DbD staff will follow up with a survey to further develop the concept most agreed upon, which was the 4th concept presented.

The meeting was adjourned at 12:10 pm.

K&K Lawn Service Inc.
Amber Jones
2932 Blanche Drive
Burlington, NC 27215

Alamance Co. Visitor's Ctr.
Grace Vandevisser
141 S. Main St.
Graham, NC 27253

Dear Grace:

You recently requested pricing information from our company. We're delighted at your interest and have put together the following quote:

Service Name	Estimate Description	Rate	Quantity	Name/Description	Amount
Skid Steer 325G (Per Day)	325G JD Skid Steer Per Day	625.00	2	**Skid Steer 325G (Per Day)** 325G JD Skid Steer Per Day	1250.00
Pruning Shrubbery	Pruning Shrubbery & Clean Up **Service Notes -** *We propose to prune all shrubbery as discussed on-site to promote a clean and neat appearance*	160.00	4	**Pruning Shrubbery** Pruning Shrubbery & Clean Up	640.00
Trimming Tree Limbs & Clean-up	Trimming Tree Limbs & Clean Up **Service Notes -** *We propose to trim and limb up the all of the Crape Myrtles on site, as discussed*	160.00	1	**Trimming Tree Limbs & Clean-up** Trimming Tree Limbs & Clean Up	160.00
Spraying Round Up W/ Diquat	Spraying Round Up W/ Diquat **Service Notes -** *We propose to spray all weeds in bed areas and in parking lot to achieve a neat and clean appearance*	70.00	1	**Spraying Round Up W/ Diquat** Spraying Round Up W/ Diquat	70.00
Removing Shrubbery	Removing Shrubbery **Service Notes -** *We propose to remove shrubbery as discussed on site, and as depicted in the landscape design drawings, to prepare for newly installed plantings.* **We will make every reasonable effort to pull and remove the existing holly stumps during the removal process. However, due to the size or depth of the root systems, some stumps may not be able to be removed by pulling. If stump grinding is required to complete the removal, this service will be provided at an **additional cost**.*	1650.00	2	**Removing Shrubbery** Removing Shrubbery	3300.00
Haul	Hauling Fee **Service Notes -** *We propose to haul off all removed shrubbery,*	150.00	3	**Haul** Hauling Fee	450.00

Service Name	Estimate Description	Rate	Quantity	Name/Description	Amount
	vegetation, and job related debris				
Topsoil Installation	Topsoil Installation **Service Notes -** *We propose to install topsoil into all the holes of the removed shrubbery and trees*	180.00	1	**Topsoil Installation** Topsoil Installation	180.00
Topsoil- Per Yd	Topsoil- Per Yd	40.00	3	Topsoil- Per Yd	120.00

Subtotal	$6,170.00
Discounts	$0.00
Sales Tax	$0.00
Total	$6,170.00

TERMS: *Services will be invoiced at the end of the month and payable upon receipt.*

Submited By: Christopher L Murphy (President)
Date: 9/14/2026

Accepted By:
Date: 9/14/2026

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Dear Grace:

You recently requested pricing information from our company. We're delighted at your interest and have put together the following quote:

Service Name	Estimate Description	Rate	Quantity	Name/Description	Amount
Landscape Design (2D)	2D Landscape Design - *2.5 Billable Hours*	75.00	2.5	**Landscape Design (2D)** 2D Landscape Design	187.50
Toro Dingo W/ Bucket (FD)	Toro Dingo W/ Bucket (FD)	450.00	1	**Toro Dingo W/ Bucket (FD)** Toro Dingo W/ Bucket (FD)	450.00
Weed Barrier Fabric Install	Weed Barrier Fabric Install **Service Notes -** *We propose to install weed barrier in the bed areas to reduce the appearance of weeds*	120.00	4	**Weed Barrier Fabric Install** Weed Barrier Fabric Install	480.00
DeWitt Non-Woven 6' x 300'	DeWitt Weed-Barrier Non-Woven 6' x 300'	275.67	1.25	DeWitt Weed-Barrier Non-Woven 6' x 300'	344.59
Sod Staples (1000/box)	1000 Box Sod Staples	105.22	1	1000 Box Sod Staples	105.22
River Rock Removal	Removal of River Rock **Service Notes -** *We propose to remove the existing river rock in preparation of new rock to be installed*	180.00	1	**River Rock Removal** Removal of River Rock	180.00
Rock/Stone Install	Rock/Stone Installation **Service Notes -** *We propose to install new Tennessee Blend River Rock in the bed area beside the drive through to better match the building and increase the curb appeal of the establishment*	290.00	1	**Rock/Stone Install** Rock/Stone Installation	290.00
Gator GF5 Fabric Woven 6X100'	Alliance Gator GF5 Stabilization Fabric Woven 6.25 ft. x 100 ft.	140.68	0.25	Alliance Gator GF5 Stabilization Fabric Woven 6.25 ft. x 100 ft.	35.17
Sod Staples (100/Bag) -6"	6" Sod Staples	12.43	1	6" Sod Staples	12.43
3/4 - 2'' Tennessee River Yrd.	3/4'' - 2'' Tennessee River Rock Yrd.	259.25	1	3/4'' - 2'' Tennessee River Rock Yrd.	259.25
Hardscape Repair	Hardscape Repair **Service Notes -** *We propose to restack dry stack border/wall around sign*	180.00	2	**Hardscape Repair** Hardscape Repair	360.00
Gator GF5 Fabric Woven 4'x100'	Alliance Gator GF5 Stabilization Fabric Woven 4 ft. x 100 ft.	95.50	0.25	Alliance Gator GF5 Stabilization Fabric Woven 4 ft. x 100 ft.	23.88
Sod Staples (100/Bag) -6"	6" Sod Staples	12.43	1	6" Sod Staples	12.43

Service Name	Estimate Description	Rate	Quantity	Name/Description	Amount
Concrete Sand (Yard)	Concrete Sand (Yard)	76.25	0.5	Concrete Sand (Yard)	38.13
Shrubbery Installation	Shrubbery Installation **Service Notes -** *We propose to install all plantings in accordance with the landscape design drawings*	1750.00	1	**Shrubbery Installation** Shrubbery Installation	1750.00
Cinnamon Girl (3 Gal)	Cinnamon Girl Distylium (3 Gallon)	36.00	33	Cinnamon Girl Distylium (3 Gallon)	1188.00
Limelight Prime (3 gal)	Limelight Prime Hydrangea (3 gal)	36.00	24	Limelight Prime Hydrangea (3 gal)	864.00
Liriope 'Big Blue' (1 Gal)	Liriope 'Big Blue' Ornamental Grass (1 Gallon)	8.00	25	Liriope 'Big Blue' Ornamental Grass (1 Gallon)	200.00
Jane (7 Gal)-Purple	Jane Magnolia (7 Gallon)	120.00	2	Jane Magnolia (7 Gallon)	240.00
Miami (15 Gal)-Pink	Miami Crape Myrtle (15 Gallon)	150.00	1	Miami Crape Myrtle (15 Gallon)	150.00
Emerald Green Arb (15 gal) GSO	Emerald Green Arborvitae (15 gal)	160.00	3	Emerald Green Arborvitae (15 gal)	480.00
Soil Mix-Per Yrd(Compost&Top)	Soil Mix (50% Top Soil/ 50% Compost)	48.00	1.5	Soil Mix (50% Top Soil/ 50% Compost)	72.00
Mirimichi Green Carbon(40lb)	Mirimichi Green Carbon Soil Enhancer (40Lbs)	37.51	2	Mirimichi Green Carbon Soil Enhancer (40Lbs)	75.02
Mulch Install	Mulch Installation **Service Notes -** *We propose to install 23 yards of Dyed Brown Mulch on the property*	45.00	23	**Mulch Install** Mulch Installation	1035.00
Dyed Brown Mulch (Shop)-per yrd	Dyed Brown Mulch Per Yard	40.00	23	Dyed Brown Mulch Per Yard	920.00

Subtotal	$9,752.61
Discounts	$0.00
Sales Tax	$0.00
Total	$9,752.61

TERMS: *Services will be invoiced at the end of the month and payable upon receipt.*

Submited By: Christopher L Murphy (President)
Date: 9/14/2026

Accepted By:
Date: 9/14/2026



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Jane Magnolia

Limelight Hydrangea

Cinnamon Girl Distylium

Big Blue Liriope



K&K Lawn Service Inc. "Since 1974"

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Big Blue Liriope

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Emerald Green
Arborvitae

Limelight Hydrangea

Pre-existing



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Limelight Hydrangea

Cinnamon Girl Distylium

Big Blue Liriope

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Jane Magnolia

Limelight Hydrangea

Cinnamon Girl Distylium

Big Blue Liriope

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Limelight Hydrangea

Emerald Green Arborvitae

Pre-existing

Cinnamon Girl Distylium

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Miami
Crape
Myrtle

Limelight
Hydrangea

Cinnamon Girl
Distylium

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Cinnamon Girl Distylium

LIVING LANDSCAPES, INC.
2077 S. MAIN ST. GRAHAM, N.C. 27253
336-227-5769 fax 336-227-5979

Alamance County Visitors Bureau
141 S. Main St
Graham NC 27253

Landscape Maintenance Contract

For the services described within at the Alamance County Visitors Bureau building located at 141 S. Main St. Graham NC 27253

Scheduled Visits

1. Living Landscapes will visit this property weekly mid-April through mid-October.
2. Living Landscapes Inc. will visit this property bi-weekly during the months of November through March

Lawn Areas

1. Mow lawn areas every seven (7) days during the mowing season when weather permits. In periods of extreme drought or excessive wet weather, a seven-day schedule may not be maintained. Turf will be maintained at a height of 3" to 4" throughout the mowing season.
2. Edging around trees, shrubs, signs & sidewalks, curbs, concrete slabs and foundations shall be performed with each mowing.
3. Blow clippings & debris off walks, drives and curbs after each mowing.
4. Provide lawn care program on turf areas as follows:

a. Fertilize 4 times per year. (Feb., April, September and November)
b. Apply pre-emergent crabgrass control two (2) times per year. (Feb, April,)
c. Apply broadleaf weed control two (2) times per year. (Feb., April)

Shrubs, Trees, Groundcovers and Shrubs Beds

1. Keep all beds clean and free of weeds using a combination of herbicides and/or pulling and removing. **Herbicide will be sprayed every visit to ensure bermudagrass does not encroach into beds.**
2. Pruning will be done 2 to 3 times a year.
3. Property representative will be advised if insect or disease control is needed on shrubs, groundcovers or trees under 12' in height. **Price will be quoted at time of necessity** and will be billed outside of the contract price.
4. Mulching can be done at the request of the property representative and will be **billed outside of this contract.**

LIVING LANDSCAPES, INC.
2077 S. MAIN ST. GRAHAM, N.C. 27253
336-227-5769 fax 336-227-5979

Disclaimer

Living Landscapes, Inc. will not be responsible for the following:

1. Any plant replacements due to circumstances beyond our control, such as drought, freezing conditions, damage from, but not limited to, animals, motor vehicles, vandalism, and any others over which we have no control.

Cost of maintenance:

This contract is for a period of twelve (12) months, commencing on _____ and ending on _____

Total cost for labor and materials as described in this contract for year one is $5,100.00 annually. The monthly billing will be $425.00

We usually bill in advance, monthly invoices will be mailed on or about the 25th of each month.

Additional services not covered in this contract will be billed as they are incurred. Customer would be given advance notification about any additional services, for approval, before they are rendered.

This contract may be cancelled by either party with 30 days written notice.

Accepted
Signature _____ Date _____

Accepted
Printed name and Title _____Date _____

9/16/2026

LIVING LANDSCAPES INC.

2077 South Main Street
Graham, NC 27253
Phone:(336)227-5769
Fax:(336)227-5979
www.livinglandscapes.net

N.C. LANDSCAPE CONTRACTORS LICENSE # 891

Alamance County Visitor's Bureau
141 South Main Street
Graham, NC 27253

ESTIMATE

(old Bank of America)

	SIZE	QUANITY	PRICE	TOTAL
"Curly Leaf" Ligustrum	3 gallon	8	$ 32.00	$ 256.00
Butterfly Bush "Pugster Blue"	3 gallon	12	$ 38.00	$ 456.00
"Stella De Oro" Daylily	1 gallon	8	$ 10.00	$ 80.00
Boxwood "Little Missy"	3 gallon	4	$ 38.00	$ 152.00
Black Eyed Susan	1 gallon	6	$ 10.00	$ 60.00
Creeping Phlox	1 gallon	10	$ 10.00	$ 100.00
"Dwarf Yaupon" Holly	3 gallon	10	$ 30.00	$ 300.00
Hydrangea "Lime Light"	3 gallon	1	$ 38.00	$ 38.00
Pink Muhly Grass	3 gallon	5	$ 19.00	$ 95.00
Variegated Liriope	1 gallon	6	$ 8.00	$ 48.00
Crape Myrtle "Muskogee" (purple)	15 gallon	1	$ 149.00	$ 149.00
Osmanthus "Goshiki"	3 gallon	1	$ 38.00	$ 38.00
				$ -
Topsoil	cubic yard	16	$ 45.00	$ 720.00
Hardwood Mulch	cubic yard	52	$ 38.00	$ 1,976.00
Compost	cubic yard	2	$ 45.00	$ 90.00
Scope of work:				$ -
Remove 2nd row of shrubs at front foundation (Dwarf Yaupons in back) on left and right sides of foundation				$ -
Fill in holes with topsoil.				$ -
Remove 2nd row of shrubs on right side foundation (compacta Hollies) Bay window side.				$ -
Fill in holes with topsoil.				$ -
Right side Foundation back corner: Remove Azaleas, and Fosters holly's back corner of bay window side				$ -
Add top soil and compost to this area to fill in holes and feed the perennials				$ -
Back Foundation: remove shrubs, fill in Holes with topsoil.				$ -
Island with dead tree, remove tree and add topsoil to hole to prep for planting.				$ -
Plant all beds per drawing.				$ -
Add soil to existing island bed at right front foundation, very low soil here (5" deep)				$ -
Prune Distylium at front, yaupons at right side, and shrubs along back of Furniture mart.				$ -
Mulch all beds shown plus the beds along the furniture mart and the back of the furniture mart.				$ -
Mulch Bed at the sign, (currently still says Bank of America)				$ -
3% Fee will be applied to all Credit Card purchases.				$ -
Living Landscapes is not responsible for damage to under ground				$ -
private electrical or gas lines as well as pet containment fencing.				$ -
	Sub Total			$ 4,558.00
Living Landscapes reserves the right to make changes in	**N.C. SALES TAX**			$ 307.67
the plant material based on availability, space, or growing	**Delivery**			
conditions without compromising the landscape design. Customers	**Disposal**			$250.00
will be notified if major changes are necessary. Prices subject to	**LABOR**			$11,250.00

change with out notice. Plant warranty is 6 months. Not responsible for acts of God.

Sod is guaranteed to be alive and well when installed.

Prices are valid for 60 days from the date of estimate.

TOTAL PRICE **$ 16,365.67**

LIVING LANDSCAPES INC.
2077 South Main Street
Graham, North Carolina 27253
Phone: (336) 227-5769 •
www.livinglandscapes.net
N.C. LANDSCAPE CONTRACTORS LICENSE #891

Date	Scale
9-2026	1/8" = 1'
Drawn By: Michelle Bowman	Revision

Alamance County Visitors Bureau
141 South Main Street
Graham NC 27253

← existing Ligustrum Hedge →

← PARKING →

(x3) Recurve Ligustrum
Crape Myrtle
(x2) Pink Muhly Grass

← PARKING →

existing Bed

(x5) Creeping Phlox
(x6) Black eyed Susan
(x4) "Little Miss" Boxwood
(x2) Stella Daylily
(x5) Curly Leaf Ligustrum
(x3) Stella Daylily

(x6) Var. Liriope
(x3) Pink Muhly Grass
Lime Light Hydrangea
(x5) Dwf. Yaupon Holly

(x5) Creeping Phlox
(x3) Dwf. Yaupon Holly
(x6) Butterfly Bush Blue Pygster

existing Dwf. Yaupon Hollies

PARKING

Remove Compacta Hollies from back Row

(x3) Butterfly Bush Blue Pygster

(x3) "Curly Leaf" Ligustrum

Remove back Row of Shrubs

Remove back Row of shrubs

(x3) Butterfly Bush Blue Pygster

existing Distylium

existing Distylium

Dwf. Yaupon Holly
"Goshiki" Osmanthus
Dwf. Yaupon Holly
Var. Liriope (x3)

← PARKING →

existing Bed