



2023 Group Tour Information

To qualify, a minimum of 20 people is required; all tours must visit as an organized group with one person responsible for payment. Arrival times are scheduled one every sixty (60) minutes on the hour from 10am to 2pm tours. We are open seasonally May through October. Additional restrictions may apply during peak foliage and off-season tours. Please call 603-476-5420 for availability.

Please note: All groups must allot a minimum of two hours for the Castle Tour from arrival time to departure time.

Reservations

Reservations are required for Castle Tours. To request reservations, email a completed Contract to groups@castleinthecLOUDS.org. Castle Tours are not confirmed until a Castle in the Clouds representative signs and return a copy as confirmation. Due to the high volume of tour requests each year, we cannot guarantee availability for Castle Tours, but will do our best to accommodate all requests. In order to receive the group rate, reservations must be received at least fourteen days prior to scheduled tour.

After a short orientation on the bus, groups will enjoy a trolley ride to the Castle in the Clouds for a self-guided tour of the estate, exploring the museum and surrounding grounds. Group Rates are only available Monday through Friday. Group Rates are not available on Weekends, Holidays or Off-Season Dates. Additional charges may apply to Off-Season Dates; call 603-476-5420 for information.

Weekdays		Weekends, Holidays & Off-season	
Adults	\$ 14	Adults	\$ 20
Seniors (ages 65+)	\$ 14	Seniors (ages 65+)	\$ 15
Children (ages 5-17)	\$ 8	Children (ages 5-17)	\$ 10

Once You Arrive...

Follow signs to Bus & RV Parking, where a Castle in the Clouds representative will meet your group. Groups will receive a short orientation on the coach before disembarking for Trolley Service to Lucknow. If a late arrival is anticipated, please call our office at 603-476-5900; early or late buses may have to wait until Trolley Service is next available.



Payment & Comp Policy

A confirmation and final headcount is required 14 days prior to the tour date. Please fill out the “Confirmation” section of the Contract and email it to groups@castleinthecLOUDS.org. If no final guest count is received, the number of guests from the attached reservation request form will be used as a final headcount. Charges for the Group will be based on the final headcount provided, plus any additional guests. One Tour Escort and one Bus Driver receive complimentary tour admission per group. Groups must provide a final headcount and pay in full in advance of arrival.

Cancellation Policy

All changes and/or cancellations of Castle Tours must be made in writing at least 14 days prior to scheduled visit. Any group that cancels within 14 days or does not cancel their tour will be subject to a \$250 cancellation fee.

Trolley Service

A Castle in the Clouds team member will meet all groups in the Bus & RV Parking Lot at the scheduled arrival time, and groups will receive a short orientation *before* disembarking the coach. If late arrival is anticipated, call our office at **603-476-5900**. **Early or late buses may have to wait until Trolley Service is next available.** There is a restroom located near bus parking, however there are no restrooms at the Castle itself, other than a porta-potty.

Please note: all guests must be able to board a trolley in order to visit the Castle in the Clouds Estate. Castle trolleys are the only provided means of transportation to the historic Castle in the Clouds. After the Lucknow Tour, the trolley will drop your tour group guests off at the Gift Shop before transporting guests back to the Bus Parking area.

If you choose to include an extra hour on the property, lunch can be ordered on a first-come, first-serve basis at an outdoor Café, located near bus parking. Please inquire well ahead of time to make sure the Café will be open on the day you are here.



Group Tour Directions

**ALL BUSES & LARGE VEHICLES MUST USE THIS ADDRESS:
586 Ossipee Park Road
Moultonborough, NH 03254**

DO NOT TYPE IN CASTLE IN THE CLOUDS TO ANY NAVIGATION SYSTEM!

DO NOT USE MAIN GATE!

Tour buses **CAN ONLY ENTER** from Ossipee Park Road and will not be able to turn around if they enter the main gate. **If the bus goes past Ossipee Park Road, turn around!**

From Manchester/Keene

From I-93 North take Exit 23. Take Route 104 east towards Meredith. At the end of Route 104, turn left onto Route 3. At the set of lights, turn right onto Route 25. Continue on Route 25 into Moultonborough. Turn right onto Route 109 and continue for 2.2 miles. Bear left at the fork onto Route 171 and continue for ½ mile. Take your first left turn onto Ossipee Park Road and drive ¼ mile. Follow signs to bus parking.

From Portsmouth/Boston

From Spaulding Turnpike North (Route 16) turn left on Route 28 south for 1.3 miles. Continue until the traffic circle, and take the first exit/turn right on NH-171. Continue on Route 171 North for 13 miles. **DO NOT** turn at the main gate/south entrance. **GO PAST** the main gate. Continue on 171 until you get to Ossipee Park Road. Turn right onto Ossipee Park Road and drive ¼ mile.

Follow signs to bus parking.

From North Conway

From Spaulding Turnpike South (Route 16) turn right on Route 25 West. Turn left onto Route 109 and continue for 2.2 miles. Bear left at fork onto Route 171 and continue for ½ mile. Take your first left turn onto Ossipee Park Road and drive ¼ mile. Follow signs to bus parking.

Please note: all guests must be physically able to board a trolley in order to visit the Lucknow Mansion.



Group Tour Contract 2023

Complete and email this form to groups@castleinthecLOUDS.org

Tours are not confirmed until both parties sign this contract.

TOUR REQUEST

Please fill out this portion of the form by circling your preferred day and time

Group Name: _____

Contact Information: _____

Email and Phone #: _____

Requested Tour Date: _____ Day of Week: **MON THURS FRI SAT SUN**

Castle in the Clouds timeframes are setup in order to provide the best experience possible for our guests. Therefore, we do not make exceptions to these arrival time choices:

Preferred Choice for **arrival time (please circle one)**: **10am 11am 12pm 1pm 2pm**

Estimated Departure Time: _____

Estimated Guest Count: _____ (Excluding tour escort/driver)

All groups must be paid in full fourteen days prior to the tour date.

I have read and agree to the terms and conditions of the Group Tour Information, Contract, and Directions. I agree to make sure all of this information is disseminated to the Group Tour Driver and the Group Tour Escort.

Client Signature & Acceptance: _____ Date: _____

Castle in the Clouds Signature & Acceptance: _____ Date: _____

TOUR CONFIRMATION (to be completed 14 days prior to tour date)

Confirmed Arrival Time: _____ Departure Time: _____

Final Count Charges for this Group will be based on the final count provided, plus any additional guests, even if the actual headcount falls below the final headcount provided.

of Adults _____ # of Youth _____ # of Escort/Driver (one of each is complimentary) _____

\$14 midweek \$8 midweek

\$20 Sat/Sun \$10 Sat/Sun 4 Total Amount Due: _____