



For Office Use Only	
Invoice: _____	Description : _____
Staff: _____	Photo : _____
Logo : _____	Letter/Plaque: _____

## PARTNERSHIP APPLICATION

### Information for publications and website listing *(please print legibly).*

Company: \_\_\_\_\_ Web Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Company Email: \_\_\_\_\_

Trip Adviser ID: *(Optional. Will be included on your page on our website.)* \_\_\_\_\_

Twitter Handle: \_\_\_\_\_ Instagram Username: \_\_\_\_\_ Facebook Page: \_\_\_\_\_

### Primary Contact Information

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### Billing Contact *(If different than Primary Contact)*

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### Additional Contact

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**Business Description *(30 words)*** \_\_\_\_\_

### Payment Method *(select one)*

• Check enclosed (payable to Visit Wichita)

• Credit card (circle one)    VISA    MasterCard    Expiration Date: \_\_\_\_\_

Card Number: \_\_\_\_\_ Security Code: \_\_\_\_\_

Name on the Card: \_\_\_\_\_

Billing Address for Card: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

### As a partner of Visit Wichita:

- I accept that Visit Wichita, at its sole discretion, shall determine if a business can be a Marketing Partner, Community Investor, Advertiser or Sponsor of Visit Wichita or its publication, programs and events.
- I agree to protect the confidentiality of non-public information such as leads, convention calendars or any data or report.
- I understand that Visit Wichita will keep me informed of its activities periodically mailing or emailing information to my attention.
- I acknowledge that Visit Wichita reserves the right to edit all partner listings to ensure that the respectful standards of Visit Wichita are maintained.

**Partnership dues are payable annually and will be renewable one year from date of ratification by the Visit Wichita Board of Directors. Partnership investment may be deductible as a business expense; please check with an accountant or tax adviser.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Continued



Complete the following business information.

# of Employees-FT: \_\_\_\_\_ # of Employees-PT: \_\_\_\_\_
Days of Operation: \_\_\_\_\_ Hours of Operation: \_\_\_\_\_
Capacity: \_\_\_\_\_ Admission or Price Range: \$ \_\_\_\_\_
Child Rate: Yes No Senior Rate: Yes No
Group Pricing Available: Yes No Credit Cards Accepted: Yes No
Gift Shop: Yes No Guided Tours Available: Yes No
Handicap Accessible: Yes No
Group Size Minimum: \_\_\_\_\_ Group Size Maximum: \_\_\_\_\_

Meeting Space: Yes No
Number of Rooms: \_\_\_\_\_ Largest Room: \_\_\_\_\_
Theater Capacity (per room): \_\_\_\_\_ Classroom Capacity (per room): \_\_\_\_\_
Banquet Capacity (per room): \_\_\_\_\_ Reception Capacity (per room): \_\_\_\_\_

Exhibit Space: Yes No Public Wireless Internet Access: Yes No
No. of Exhibit Booths: \_\_\_\_\_ High Speed Internet (wired): Yes No
Motorcoach Parking: Yes No Reservations Accepted: Yes No
Non-Smoking Facility: Yes No Reservations Required: Yes No
Pets Allowed: Yes No Restaurant/Food Service On-site: Yes No

Photo Request: To best market your organization, please submit not less than three high resolution (300 dpi minimum) photos that showcase your business. By submitting, you agree to release these photos to Visit Wichita for the purposes of marketing your organization and the greater Wichita area. Providing photo credit is important to us. Please let us know the name of the photographer for your images. If no photographer is provided, your images will have the words "courtesy photo" and your organization name associated with it. Please email photos and logo to jbuettgenbach@visitwichita.com.

(Optional) Copy for Deals 'n Discounts to be placed on Visit Wichita website:

\_\_\_\_\_
\_\_\_\_\_

Offer Valid From: \_\_\_\_\_ To: \_\_\_\_\_

Referred by: \_\_\_\_\_