

| RFP Details                                   |  |
|---|--|
| <b>RFP Name</b>                               | 24-0152 - LLWF   |
| <b>Response Due Date</b>                      | Fri, Apr 19, 2024  |
| <b>Decision Due Date</b>                      | Wed, May 1, 2024   |
| <b>RFP Type</b>                               | Meeting Space and Guest Rooms  |
| <b>RFP Code</b>                               | FVN5BR62TBT  |
| <b>Description</b>                            | One of my most proactive clients. Looking to book Fall 2025. This is a group comprised of personnel from the US Dept of Energy as well as environmental and other nuclear science groups. We require the federal per diem for meeting. Please have a look at the specs and kindly get back to me with best offers. Looking at Baltimore, Annapolis and Williamsburg right now. |
| <b>Concession and Contractual Information</b> | Looking for lenient attrition policy.  |

| Key Contact Information         |  |                      |  |
|---------------------------------|--|----------------------|--|
| <b>Contact Name</b>             | Brett Sterenson                          | <b>Email Address</b> | <a href="mailto:brett@hotel-lobbyists.com">brett@hotel-lobbyists.com</a> |
| <b>Organization</b>             | Low Level Radioactive Waste Forum        | <b>Phone Number</b>  | 202-641-5580   |
| <b>Title</b>                    | President                                |                      |  |
| <b>Preferred Contact Method</b> | Cvent, Email Address                     |                      |  |
| <b>Address</b>                  | PO Box 33875<br>Washington, DC 20033 USA |                      |  |

| Organization Information |  |                                      |                 |
|--------------------------|--|--------------------------------------|-----------------|
| <b>Organization Name</b> | Hotel Lobbyists                          | <b>Industry</b>                      | Other           |
| <b>Organization Type</b> | Other                                    |                                      |                 |
| <b>Address</b>           | PO Box 33875<br>Washington, DC 20033 USA |                                      |                 |
| <b>Employees</b>         | 1 - 50                                   | <b>Average Attendees per Event</b>   | 51 - 100        |
| <b>Events per Year</b>   | 300                                      | <b>Average Room Nights per Event</b> | 10,001 - 20,000 |
|                          |  | <b>Total Attendees per Year</b>      | 20,001+         |
|                          |  | <b>Total Room Nights per Year</b>    | 10,001 - 20,000 |

| Event Information      |   |       |
|------------------------|---|-------|
| <b>Event Name</b>      | Low Level Radioactive Waste Forum                               |       |
| <b>Total Attendees</b> | 50  |       |
| <b>Commission</b>      | Yes - 10.00%  |       |
| <b>Event History</b>   | The planner has indicated that this event has been held before. |       |
| <b>Dates Flexible</b>  | Yes   |       |
| <b>Event Dates</b>     | Tue, Oct 7, 2025 - Fri, Oct 10, 2025 + 1 alternate dates        |       |
| Date Type              | Event Date Options  | Notes |
| Planner Preferred      | Tue, Oct 7, 2025 - Fri, Oct 10, 2025                            |       |
| Alternate Date         | Tue, Oct 14, 2025 - Fri, Oct 17, 2025                           |       |

**View Event History**

This event has been held in the following locations:

| Venue Name          | City           | State  | Date       | Attendees | Room Block | Room Pick-Up | Food and Beverage Spend |
|---------------------|----------------|--------|------------|-----------|------------|--------------|-------------------------|
| Grand Sierra        | Reno           | Nevada | Oct 2024   |           |            |              |                         |
| Odessa Marriott     | Odessa         | Texas  | April 2025 |           |            |              |                         |
| Marriott City Creek | Salt Lake City | Utah   | Oct 2023   |           |            |              |                         |

**Guest Room Requirements**

| Day              | Any (Run of House) | Single (1 Bed) | Double (2 Beds) | Suite | Staff |
|------------------|--------------------|----------------|-----------------|-------|-------|
| Tue, Oct 7, 2025 | 55                 |                |                 |       |       |
| Wed, Oct 8, 2025 | 55                 |                |                 |       |       |
| Thu, Oct 9, 2025 | 13                 |                |                 |       |       |

**Check-In Date** Tue, Oct 7, 2025

**Total Room Nights** 123

**Peak Room Nights** 55

**Additional Information** Need federal per diem.

**Meeting Room Requirements**

**Start Date** Tue, Oct 7, 2025

| Day               | Time              | Agenda Item  | Meeting Room Requested |
|-------------------|-------------------|--|------------------------|
| Wed, Oct 8, 2025  | 8:00 AM-9:00 AM   | <b>Continental Breakfast</b><br>Breakfast  | 50 people              |
| Wed, Oct 8, 2025  | 8:00 AM-5:00 PM   | <b>General Session</b><br>Meeting<br><i>Notes or Exceptions: Needs to be for 25ppl u-shape plus classroom style behind the u-shape for 40-50ppl. Need room for AV!</i> | U-Shape<br>50 people   |
| Wed, Oct 8, 2025  | 10:30 AM-11:00 AM | <b>Break</b><br>Break  | 50 people              |
| Wed, Oct 8, 2025  | 2:30 PM-3:00 PM   | <b>Break</b><br>Break  | 50 people              |
| Wed, Oct 8, 2025  | 5:00 PM-7:00 PM   | <b>Reception</b><br>Reception<br><i>Notes or Exceptions: Tentative</i>   | Reception<br>50 people |
| Thu, Oct 9, 2025  | 8:00 AM-9:00 AM   | <b>Continental Breakfast</b><br>Breakfast  | 50 people              |
| Thu, Oct 9, 2025  | 8:00 AM-1:00 PM   | <b>General Session</b><br>Meeting<br><i>Notes or Exceptions: Needs to be for 25ppl u-shape plus classroom style behind the u-shape for 40-50ppl. Need room for AV!</i> | U-Shape<br>50 people   |
| Thu, Oct 9, 2025  | 10:30 AM-11:00 AM | <b>Break</b><br>Break  | 50 people              |
| Fri, Oct 10, 2025 | 8:00 AM-1:00 PM   | <b>Meeting</b><br>Meeting  | U-Shape<br>20 people   |
| Fri, Oct 10, 2025 | 10:30 AM-11:00 AM | <b>Break</b><br>Break  | 20 people              |