

THE WOODLANDS AREA FILM COMMISSION

c/o Visit The Woodlands
2801 Technology Forest Blvd.
The Woodlands, TX 77381
Phone: 281-210-3479
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www.VisitTheWoodlands.com



INSURANCE REQUIREMENTS

The applicant shall procure and keep in full force and effect for the duration of the filming, minimum insurance written by an insurance company approved by the State of Texas and acceptable to all applicable additional insured parties and issued in the standard form approved by the Texas Department of Insurance. **All provisions of each policy must be acceptable to all applicable additional insured parties.**

YOU MUST SUBMIT INSURANCE THAT INCLUDES:

- 1) **NAME OF PROJECT**
- 2) **DATES & LOCATIONS OF SHOOTING**

NAME AS ADDITIONAL INSURED:

The Woodlands Township, The Woodlands Land Development Company, L.P., The Woodlands Area Film Commission, The Woodlands Convention and Visitors Bureau d/b/a Visit The Woodlands, and each of their officers, directors and employees.

NAME AS A CERTIFICATE HOLDERS:

The Woodlands Film Commission c/o The Woodlands Convention and Visitors Bureau d/b/a Visit The Woodlands and The Woodlands Township
2801 Technology Forest Blvd., The Woodlands, Texas 77381

ADDITIONAL INSURANCE REQUIRED TO FILM AT MARKET STREET:

INCLUDE ADDRESSES:

Venue Address: 9595 Six Pines Drive, The Woodlands, TX 77380 & Office address: 9595 Six Pines Drive, Suite 6390, The Woodlands, TX 77380

NAME AS ADDITIONAL INSURED:

TM Market Street, LLC, Market Street Woodlands, L.P., IMI Woodland LLC, Trademark Six Pines, L.P., Market Street Woodlands Investments, L.P., Trademark Market Street Woodlands Investments, L.P., TSPGP, LLC, Trademark Property Company, and/or all owned, controlled, affiliated and subsidiary companies or corporations as now or may hereinafter be constituted, their respective officers, partners, agents, employees, representatives and contractors. The Woodlands Township, The Woodlands Land Development Company, L.P., The Woodlands Area Film Commission, The Woodlands Convention and Visitors Bureau d/b/a Visit The Woodlands, and each of their officers, directors and employees.

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The Woodlands Film Commission c/o The Woodlands Convention and Visitors Bureau d/b/a Visit The Woodlands and The Woodlands Township.
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Depending on the filming location, further additional insureds may also be required prior to filming. The primary insured party must also provide a waiver of subrogation listing the same entities, along with their directors, officers, and employees for bodily injury (including death), property damage or any other loss. An original Certificate of Liability Insurance must be submitted with the application, as well as all applicable endorsements showing such additional insured coverage. Upon request, copies of such policies shall also be provided.

AMOUNT OF INSURANCE NEEDED:

1. **Workers' Compensation** with statutory limits.
2. **Employers Liability** with minimum limits for bodily injury: a) by accident, \$100,000 per each accident, b) by disease, \$100,000 per employee with a per policy aggregate of \$500,000.
3. **Business Automobile Liability Insurance** covering owned, hired, and non-owned vehicles, with a minimum combined bodily injury

(including death) and property damage limit of \$500,000 per occurrence.

NOTE: If filming involves "car chases or vehicular stunts," then, minimum limit of \$3,000,000 per occurrence.

4. **Aircraft Liability Insurance:** If the filming involves the use of aircraft, then, Aircraft Liability Insurance for owned, hired, and non-owned aircraft with a minimum limit of \$5,000,000 per occurrence.
5. **Commercial General Liability Insurance** including, but not limited to, Premises/Operations, Personal & Advertising Injury, Products/Completed Operations, Independent Contractors and Contractual Liability with minimum combined bodily injury(including death) and property damage of limits of \$1,000,000 per occurrence, \$2,000,000 general aggregate.
NOTE: Depending on the filming location, additional coverage may be required.
NOTE: If filming involves the use of pyrotechnics, explosives or fireworks, then \$3,000,000 per occurrence, \$3,000,000 general aggregate.
6. **Liquor Liability Insurance:** If alcoholic beverages are sold, served or otherwise made available, then, Liquor Liability Insurance with minimum limits of \$1,000,000 each claim.
7. **Umbrella Policy Insurance** as required.

Production Company agrees that with respect to the above required insurance, all insurance policies and certificate(s) of insurance will contain and state, in writing, the following required provisions: a) name The Woodlands Township, The Woodlands Land Development Company, L.P., The Woodlands Area Film Commission, The Woodlands Convention and Visitors Bureau d/b/a Visit The Woodlands, or the governing entity with jurisdiction over the applicable filming location(s) and their officers, directors and employees as additional insureds to the above policies (excluding the Workers' Compensation and Employers Liability policies); b) state that coverage shall not be cancelled, non-renewed or materially changed except after thirty (30) days written notice by certified mail to: The Woodlands Area Film Commission c/o The Woodlands Convention and Visitors Bureau d/b/a Visit The Woodlands, 2801 Technology Forest Blvd., The Woodlands, TX 77381; and c) contain the waiver of subrogation discussed in this section.