# **Wyoming Office of Tourism Partner Resources:** Your Customized Quarterly Report

Wyoming Office of Tourism provides industry partners with a summary of each county's key metrics to inform stakeholders of the overall impact of tourism on our economy. The insights within the Quarterly Report give an overview of where we are today and where we are heading to efficiently and effectively guide organizations to steward powerful, data-led decision-making toward a better visitor experience and resident quality of life.

Within this dashboard you will find high-level insights with the most up-to-date data sources including:

- $\bullet$  Leisure & Hospitality (L&H) tax revenue for the entire state and for each county
- The composition of Leisure & Hospitality jobs throughout the state
- Your top out-of-state origin markets for visitation and spending
- Insights into whether your visitors are staying overnight or coming in for a day trip, and an estimated overnight visitor volume
- Lodging performance (STR hotel revenue and AirDNA short-term rental revenue) along with the lodging assessment tax (state 3%) and lodging tax (local) revenue.

Industry Partner Access: username/email: wot-brandstudio@wyo.gov password: Wyoming@@307!~

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#### WHAT'S NEW?

New Customized County Reporting Dashboards – Now Available OctoBER 31, 2022 Wyoming Office of Tourism provides industry partners with a summary of each two Key metrics to inform stakeholders of the overall impact of tourism on our econ

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### To Access Your Custom Quarterly Report:

Media Library Film New Partners Start Here Partner Portal Login

Partner Resources Marketing & Branding Research & Reports About Us  $~{\cal P}$ 

Accessing the dashboards from the industry website: Visitors to the industry page of the Travel Wyoming website https://industry.travelwyoming.com/ will be greeted with a universal banner - present at the top of every page that is clickable/linked to the dashboard page:

https://industry.travelwyoming.com/resources/quarterly-report/

## How To Set Up Your County Report with the Most Recent Quarterly Insights

#### Step 1:

Please set the "Date range" filter to "Last quarter". This will provide you with the most complete set of insights (since most of the data sets are updated on a quarterly basis).



Office of Tourism



#### Step 2:

Within each of the filters select your County name by using the carrot drop down, finding your County and selecting "Only" to the right of your county name. By selecting "Only" you will clear out the other counties within the filter. After you select your County click on the blue "Apply" button. You will need to select your County and the Apply button for all of the following filters:

- County
- Visitor Volume Location
- STR Geography
- Airdna Geography



## Print a PDF or Schedule Email Instructions



#### How to Print a PDF, or Schedule an Email:

Printing a PDF is as easy as clicking into the three dots in the upper right corner.

- Choose "Export to PDF" to have the report saved to your computer.
- Choose "Schedule emailing" to set up a regular cadence of your choice.

#### Step 3:

Please note, on some computer screens the filters may need to be pulled out of the "Show all" drop down



Schedule ex	port
To:	wyoming-is-best@gmail.com
Subject	This email address does not belong to this workspace. The recipient may receive sensitive data.
Message:	noiro,
	Your scheduled email is ready. You can download the dashboard in attachments.
Attachments:	Your scheduled email is ready. You can download the dathboard in attachments.
Attachments:	You scheduled email is ready. You can download the dathboard in attachments. PDF County Quarterly Report Brought to You by Wyoming Off Select attachments
Attachments: First occurrence:	You scheduled email is ready. You can download the databoard in attachments. PDF County Quarterly Report Brought to You by Wyoming Off Select attachments

#### Setting up auto-email:

Click on + Add schedule

Delete the WOT Brand Studio email address that serves as the default and type in your email address. There will be a pop up message in red that serves as a reminder to double check the accuracy of your own email address. This is not an error message.

Select your preferred cadence (example: "custom, every 3 months" to see quarterly updates)

Click on "Schedule"

Your recurring email will be sent at the selected cadence.