A picture containing tableware

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**Minutes**

**Visit Bastrop Bastrop Convention Center**

**Board Meeting 1408 Chestnut Street**

**Bastrop, Texas 78602**

**Thursday, March 21, 2019**

**8:30 A.M.**

The Visit Bastrop Board of Directors convened in a regular meeting at Bastrop Convention Center, 1408 Chestnut Street, Bastrop, Texas 78602, on Thursday, March 21, 2019, at 8:30 a.m. Notice of said meeting, giving date, place, and subject thereof having been posted as prescribed in Article 6252-17 V.A.T.C.S., Government Code, Chapter 551, with the following Board members present (X):

Brenda Abbott

Shawn Anthea-Pletsch X

Rick Brackett X

Jamie Creacy X Clint Howard X

David Jacobs X Naseem Khonsari Nainani X

Kevin Lee Plunkett X

Marcus O’Connor X

Mindy Raymond X

Kaye Sapikas X Tom Scott X

Andy Sexton

Veena Tewani X

Ex officio members present: Susan Smith, Becki Womble

Guests present: Makenzie Kindt, CFO by Design

Visit Bastrop staff present: Christy Hunn, Ashton LaFuente, Kathryn Whites Lang, April Lewandowski

1. **CALL TO ORDER – Clint Howard**

Clint Howard called the meeting to order at 8:31 a.m.

1. **INTRODUCTIONS – Susan Smith**

Susan Smith introduced new staff member April Lewandowski.

1. **APPROVAL OF MINUTES** – Consider approval of minutes from January 17, 2019.

**Kevin Plunkett moved to approve** the January 17, 2019 minutes. **Jamie Creacy seconded the motion**. **The motion passed**.

1. **REVIEW JANUARY & FEBRUARY FINANCIALS – CFO by Design**

Makenzie Kindt presented the January & February 2019 financial reports.

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1. **HOT FUNDS REPORT – Christy Hunn**

Christy Hunn presented on recent HOT Funds applications and disbursements: Blue Flame Cruisers, 2019 Bastrop County Bridal Extravaganza, Community Gardens 1st Annual BBQ Cookoff.

1. **FILM SECTOR MEETING REPORT – Mindy Raymond**

Mindy Raymond presented highlights from the Film Sector Meeting held in January 2019.

1. **PRESIDENT’S REPORT (JANUARY & FEBRUARY)**
2. Ashton LaFuente presented the Marketing and PR sections of the President’s Report.
3. Susan Smith presented the Sales Report section of the President’s Report.
4. Susan Smith gave an Executive Update.
5. **VOTE TO ADOPT COMPLIANCE POLICY – Clint Howard**

**Kevin Plunkett moved** to adopt Compliance Policy. **Mindy Raymond seconded the motion. The motion passed.**

1. **VOTE TO ADOPT BOARD OF DIRECTORS CODE OF CONDUCT – Clint Howard**

**Tom Scott moved** to adopt Board of Directors Code of Conduct. **Rick Brackett seconded the motion. The motion passed.**

1. **DISCUSSION & SIGNING OF BOARD MEMBER CONFIDENTIALITY AGREEMENT – Clint Howard**

All present Board Members signed Board Member Confidentiality Agreement.

1. **CHAIR REPORT – Clint Howard**

Clint Howard discussed the importance of Committee Meetings and asked that all committee members attend these meetings if possible.

1. **BOARD COMMENTS – Clint Howard**

There were no Board comments.

1. **NEXT BOARD MEETING**

The next board meeting date is **April 18, 2019**, Bastrop Convention Center.

1. **ADJOURN BOARD MEETING**

**Kevin Plunkett moved to adjourn the meeting. David Jacobs seconded the motion. The meeting adjourned at 9:49 a.m.**

Minutes recorded by: April Lewandowski, March 21, 2019