**CVB Board of Directors**

**Meeting Minutes**

**December 12, 2017**

**11:30 am**

**Via Conference Call**

**Board Members Present:**

Bill Grant, Bill Baker, Doug McKendrick, Charlie Augello, Kathy Brandt, Alicia Wiley, Jason Caughron, Peter Dunn, Nancy Musselwhite, and Michael Bryan

**Guests Present:**

Katie Williams, Executive Director and Brooks Binder, Esq.

**Meeting called to order: 11:33 AM**

**Approval of Proposed Budget:**

Upon calling the meeting to order, the Board engaged in discussion about the status of the new Hotel/Motel Tax Ordinance, which was passed by the Dunwoody City Council at its December 11, 2017 Meeting. Following extensive discussion regarding the anticipated increase in funding for the Bureau and proposed uses of such additional funding, Bill Grant made a motion to approve and adopt the Bureau’s proposed 2018 Budget at 8% (i.e., assuming an 8% tax rate, as reflected in the middle column of the 2018 Budget Spreadsheet attached hereto as **Exhibit A**). Charlie Augello seconded the motion, which was then approved by the Board unanimously.

**Office Space Discussion:**

Following approval and adoption of the 8% 2018 Budget, Katie Williams provided the Board with a brief update on the status of the City of Dunwoody’s move to its new building and potential replacement tenants for the City’s space at 41 Perimeter Center East.

**Adjourn**:

There being no further business to discuss, the meeting was adjourned at 12:00 PM.

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 Katie Williams, Executive Director

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Nancy Musselwhite, Chair

**EXHIBIT A**

**Proposed 2018 Budget**