# City of Greensburg

Board of Aviation Commissioners

Thursday, May 5, 2022

6:00 p.m. – City Hall

**314 W. Washington Street**

**Call to Order** – President Bill Ernstes called the meeting to order at 6:00 pm.

**Roll Call** - Board members present were: Bill Ernstes, Gary Bailey Jon Dooley, Kevin Whipple, and Deborah Potter. Board Attorney Don Tribbett of Tribbett Law, Paul Shaffer of BF&S and Airport Manager Jerry Scheidler were also present. Judy Curd performed the duties of recording secretary.

**Agenda Approval** – President Bill Ernstes presented the agenda for approval. Bill asked that Mayor Josh Marsh be added to the agenda. Kevin Whipple made a motion and Jon Dooley seconded the motion to approve the agenda as amended. The motion passed unanimously by voice vote 5-0.

**Minutes** – The minutes of the April 7, 2022 meeting were reviewed. Jon Dooley made a motion and Gary Bailey seconded the motion to approve the minutes as written. The motion passed unanimously by voice vote 5-0.

**Financial Report –** Jon Dooley read the Financial Report.

**OLD BUSINESS**

**Paul Shaffer – BF & S**

**Update on Construction Report –** Construction has been slow to start due to weather. April has been wet. They have been moving equipment onto the property, and they are currently trying to clean up some of the erosion that occurred over the winter. They have not yet requested any more construction days. The substantial completion date is supposed to be the last week of May, but with the April weather that this will be pushed out. The Narwald field (Dickman property) was repaired with the top soil. We still need to install the rip rap and finish installing the field tile.

**NEW BUSINESS**

**Paul Shaffer - BF&S**

**Runway 1-19 Action Items -** Paul announced that we have received the FAA Supplemental Grant for $3,085,853.00.The grant is 100% federally funded. Due to time constraints with the FAA response time to sign it and turn it in, Bill Ernstes and Don Tribbett have executed the grant document and returned it to the FAA. Paul requested that the board make a motion for the record to acknowledge receipt of the grant and acknowledge that the board is in agreement to accept the grant.

Paul presented the following action items for approval:

1. Motion to acknowledge acceptance of FAA Supplemental Grant AIP 3-18-0031-020-20226 for the total amount of $3,085.853.00, which is 100% federally funded. Jon Dooley made a motion and Gary Bailey seconded the motion to accept FAA Supplemental Grant AIP 3-188-0031-020-20226 for $3,085,853.00. The motion passed unanimously by voice vote 5-0.
2. Motion to issue the Notice of Award and execute the construction contract to Dave O’Mara Contractor, Inc. for the Runway 1-19 (5,405’ x 100’) – Paving & Lighting in the amount of $5,137,000.00 with a partial Notice to Proceed (NTP1) for $2,869,525.96. Kevin Whipple made a motion and Deborah Potter seconded the motion to issue the Notice of Award and execute the construction contract to Dave O’Mara Contractor, Inc. for the Runway 1-19 (5,405’ x 100”) Paving and Lighting in the amount of $5,137,000.00 with a partial Notice to proceed (NTP1 for $2,869,525.96. The motion passed unanimously by roll call vote 5-0.
3. Motion to submit AIP-16 Partial Pay Request Application #13 to the FAA for the total amount of $66,439.36 which is 100% federally funded. Gary Bailey made a motion and Kevin Whipple seconded the motion to submit AIP-16 Partial Pay Request Application #13 to the FAA for the total amount of $66, 619.36. The motion passed unanimously by roll call vote 5-0.
4. Motion to approve Contractors Progress Estimate No 9. For HIS Constructors, Inc. in the amount of $61,619.36. Kevin Whipple made a motion and Jon Dooley seconded the motion to approve Contractors Progress Estimate No 9 for HIS Constructors, Inc. in the amount of $61,619.36. The motion passed unanimously by roll call vote 5-0.
5. Motion to submit AIP-20 Partial Pay Request Application #1 to the FAA for the total amount of $40,170.57, which is 100% federally funded. Kevin Whipple made a motion and Deborah Potter seconded the motion to submit AIP-20 Partial Pay Request Application #1 to the FAA for the total amount of $40,170.57. The motion passed unanimously by roll call vote 5-0.

**Lowes Pellet and Grain Update –** A meeting was held this afternoon regarding lighting on top of silos in the avigation easement with Lowes Pellet and Grain. They wanted to make sure that they were a good neighbor to the airport and coordinate those heights with us. There is going to be a penetration to the Part 77 surfaces and transitional surface on the side. We believe based on some further due diligence that we can get it approved similar to the existing structures as long as we put a red line on the top. And it should not change the approach minimums to the runway.

Paul suggested that we hire a third party consultant to do an airspace study over the Lowes parcel. It will model what the FAA looks at when they write the instrument approaches to the end of the runway. He has an estimate from a consultant that would not exceed $5,000. Kevin Whipple made a motion and Deborah Potter seconded the motion to approve Paul Shaffer proceed with hiring a consultant to do the airspace study over the Lowes’ parcel. The motion passed unanimously by voice vote 5-0

**Don Tribbett of Tribbett Law - Property Acquisition**

1. Don Tribbett reported that he had met with Phil Goddard representing the Goddard LLC today. Mr. Goddard has signed the agreement for $37,000 and the deed will be filed with the Recorder’s and Auditor’s offices. Mr. Tribbett will file a motion to dismiss the law suit.
2. The Sterchi deed has been recorded and the litigation has also been dismissed.
3. We have received the Steve Lowe avigation easement appraisal for $36,680. A motion was made by Jon Dooley and seconded the motion Gary Bailey to authorize Don Tribbett to make a uniform offer to purchase the avigation easement from Steve Lowe for $36,680. The motion passed unanimously by voice vote 5-0.
4. They are in the process of negotiating the Beggs litigations. We agreed last month that we need some clarifications from these parties. Mr. Tribbett has not been able to make contact with their counsel to get the clarifications.

**Airport Manager’s Report – Jerry Scheidler**

Jerry reported that there is no change this month. The hangars are still full and there are three or four people on the waiting list.

**Approval of Bills**

Jon Dooley presented the docket dated May 5, 2022 for review. There were no questions. Gary Bailey made a motion and Jon Dooley seconded the motion to approve the payment of the May 5 docket for $133,708.03 excluding the double entry of the Sterchi payment. The motion passed unanimously by roll call vote 5-0.

**Mayor Josh Marsh** –

Mayor Marsh spoke to the board regarding some possible upgrades to the terminal building at the airport. He noted that there is a request for a new terminal building in the FAA grant application. However, the approval process may take some time for this request to be fulfilled. He stated that after the new runway is complete, it is very like that we will have increased usage of the terminal building. He suggested improvements such as new carpet and paint would help make the airport more welcoming for future visitors.

**Comments from the Board and/or Public** – None

**Meeting Adjournment & Next Meeting Date** - There being no further business before the board, Jon Dooley made a motion and Gary Bailey seconded the motion to adjourn the meeting. The motion passed unanimously by voice vote 5-0. Bill Ernstes adjourned the meeting at 6:28 p.m. The next meeting will be held on Thursday, June 2, 2022 at 6:00 p.m. in the Council Chambers at the City Hall located at 314 W. Washington Street.

Respectfully submitted,

Judy Curd

Recording Secretary

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Bill Ernstes – President Date

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Jon Dooley – Vice President Date

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Gary Bailey – Board Member Date

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Deborah Potter – Board Member Date

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Kevin Whipple - Board Member Date