**City of Greensburg, Indiana**

Board of Aviation Commissioners

Monday, September 28, 2020

7:00 PM – City Hall

**Swearing In –** Mayor Josh Marsh swore in new board member, Deborah Kilgore Potter.

**Call to Order** - President Bill Ernstes called the meeting to order at 7:00 pm.

**Roll Call** - Board members present were: Gary Bailey, Jon Dooley, Deborah Potter, Kevin Whipple, and Bill Ernstes. Paul Shaffer of BF&S and Mayor Josh Marsh were also present. Airport Manager Jerry Scheidler was absent. Judy Curd performed the duties of secretary.

**Agenda Approval** - The meeting agenda was reviewed. Bill Ernstes noted that the date on the agenda needed to be changed to September 28. Kevin Whipple made a motion and Gary Bailey seconded the motion to approve the agenda as amended. The motion passed unanimously by voice vote 5-0.

**Minutes** – Judy Curd read the August 24, 2020 meeting minutes. Gary Bailey made a motion and Jon Dooley seconded the motion to approve the minutes as read. The motion passed unanimously by voice vote 5-0.

**Financial Report -** Jon Dooley read the Financial Report. He also noted that the Jackson County Bank current principal balance is $1,860,503.50 and the available credit is $1,639,496.50.

**OLD BUSINESS – None**

**NEW BUSINESS**

**Paul Shaffer of BF&S -** Paul reported that the board would not need to execute the Plan B Backup Application. Due to the efforts of BF&S Engineering, Mayor Josh Marsh, and our legislators the grant offer was approved by the FAA.

Paul presented AIP 16 for $4,689,212 for approval. Jon Dooley made a motion and Gary Bailey seconded the motion to execute the Grant Offer for AIP 16 for a total of $4,689,212 and to authorize President Bill Ernstes to sign the grant offer. The motion passed unanimously by roll call vote 5-0.

Paul noted that the Cares Act Fund provided a10% match in the amount of $468,000. Therefore, there will be no match expense for the State of Indiana or the City of Greensburg. Paul also reviewed the Contractor Notice of Award and Construction Contract. Kevin Whipple made a motion and Deborah Potter seconded the motion to execute the Construction Contract to HIS Constructors, Inc. for $4,312,794.11. The motion passed unanimously by roll call vote 5-0.

The next steps before the start of construction are:

1. Monitor crop removal
2. Monitor tree removal
3. Meet with former land owners to review the drainage plan
4. Complete the aerial survey work
5. Remove obstructions at the end of the runway

Paul noted other items of interest:

1. There will be no PPR this month.
2. He advised the board to read the Grant Assurances.
3. The AIA Virtual Conference Meeting will be held on October 14 – 15. The meeting is free to members but you still need to register.
4. The next CIP Virtual Meeting will be held on November 10 from 9:30 am – 10:15 am.

**Airport Manager’s Report** - Bill Ernstes gave the Airport Manager’s Report in the absence of Jerry Scheidler. Bill reported that the tank painting project is complete. A second coat was added at Jerry’s request. All hangers are full.

**Approval of Bills -** Bill Ernstes presented Docket #1 dated September 28, 2020 for Payroll Expenses and General Claims for $11,911.41. Gary Bailey made a motion and Jon Dooley seconded the motion to approve the payment of Docket #1 for $11,911.41. The motion passed unanimously by roll call vote 5-0. Bill noted that the $7,000 bill from Froth Infrastructure and Environment is reimbursable.

**Comments from the Board and/or Public** – Jon Dooley thanked Paul Shaffer and Mayor Josh Marsh who communicated with our legislators to help secure the FAA grant.

**Meeting Adjournment & Next Meeting Date** - There being no further business before the board, Kevin Whipple made a motion and Deborah Potter seconded the motion to adjourn the meeting. The motion passed unanimously by voice vote 5-0, and President Bill Ernstes adjourned the meeting at 7:26 p.m. The next meeting will be held on Monday, October 26, 2020, at City Hall at 7:00 p.m.

Respectfully submitted,

Judy Curd

Board Secretary

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Bill Ernstes – President Date

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Jon Dooley – Vice President Date

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Gary Bailey – Board Member Date

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Deborah Potter – Board Member Date

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Kevin Whipple - Board Member Date