**RESIDENTIAL PERMIT REQUIREMENTS**

**SET OF DIGITAL BUILDING PLANS (INCLUDING SITE PLAN) MUST INCLUDE:  
  
DRAWINGS ARE REQUIRED FOR NEW HOMES, ROOM ADDITIONS, ALTERATION OF DWELLING, AND PORCH & PATIO ENCLOSURES.**

* All four (4) elevations
* Foundation/Basement Plan
* Crawl Space: Indicate if Vented or Unvented. If Unvented, indicate which R408.3 2 will be used
* Floor plan of each floor showing window and door locations
* Cross-section drawing of the structure showing footing thru shingles indicating:

Size and thickness of ***all*** members used in construction of all walls, ceiling, roof, interior & exterior stairs (indicate stair rise and tread run, headroom, handrail), decks, and slabs on grade.

* Floor joist, support beams & posts layout (deck included).
* Wall bracing plan (R602.10).
* Electrical diagram, outlet, GFCIs, smoke detectors, meter base and specify the location of the service panel.
* Plumbing fixture layout
* Mechanical diagram showing the location of the furnace, water heater, sump pump, etc.
* Manufactured truss drawings (engineers drawing)
* A signed Energy Certificate demonstrated compliance with current Indiana Energy Code Requirements.
* Total square footage per first floor, second floor, basement, porches, decks, garages, pole barns, etc.

**PERMIT APPLICATION**

CONTRACTOR INFORMATION MUST BE ON THE BUILDING PERMIT APPLICATION:

* Electrical Contractor
* Plumbing Contractor
* HVAC Contractor

**RECEIPTS FROM GREENSBURG MUNICIPAL WATER & SEWAGE SHOWING THAT:**

* CONNECTION FEES HAVE BEEN PAID
* COPY OF APPROVED EROSION CONTROL PERMIT

EROSION CONTROL APPLICATION(S) SHOULD BE RETURNED TO THE OFFICE OF THE WATER AND SEWAGE AT 314 W. WASHINGTON STREET, GREENSBURG. FEES AND APPLICATIONS MUST BE TURNED IN BEFORE A BUILDING PERMIT WILL BE ISSUED.

YOUR PLANS WILL BE REVIEWED BEFORE A PERMIT MAY BE OBTAINED. CORRECTIONS WILL NEED TO BE MADE BEFORE A PERMIT MAY BE ISSUED.

**EVERYTHING ON THIS LIST MUST BE INCLUDED OR YOUR PERMIT WILL BE DELAYED.**