

**2024 USSSA Eastern “C” National Championships**

**Loudoun County, Virginia**

**WS Checklist for Managers/Team Administrators**

***Required:***

* Seek approval for entry as a verified “C” level team with your State Director and the Tournament Director, Glen Warholic ([eastcoast.events@usssa.com](mailto:eastcoast.events@usssa.com)).
* Register for the 2024 Eastern “C” National Championship event online [HERE](https://www.usssa.com/fastpitch/event_home/?eventID=383247) and submit the entry fee upon registering. The **deadline to register is June 24, 2024**.
* Maintain eligibility as a “C” level team up to and through the Eastern National Championships.
* Book hotel accommodations. Go to [Visit Loudoun](http://www.visitloudoun.org/sports/usssa-national-championship/tournament-accommodations) and follow links to the Official Event Housing Website. The lowest group rates have been negotiated on your behalf. **This is a stay-to-play event.**
* Enter the team roster online at www.usssa.com, print the official USA roster, and obtain **all player and parent** signatures. **Bring a copy** of the signed roster to the Manager’s Check-In
* Obtain proof of insurance certificate and **bring a copy** of the certificate to the Manager’s Check-In.

***Optional:***

* [Sign up for the Eastern Nationals Newsletter](https://ece.usssa.com/softball/tournament-info/national-championship-events/open-and-b-eastern-nationals/) to be informed about this event!
* Submit the tournament t-shirt pre-order form. Teams registered online by June 10th will be emailed the t-shirt pre-order form.
* Prepare gifts for team gift exchange. More information is available at the [Visit Loudoun](http://www.visitloudoun.org/sports/usssa-national-championship/general-tournament-information) website.