**MOTIONS PASSED AT THE COMBINED BOARD MEETING, August 25, 2020**

1. Combined: Approved the minutes from June 09, 2020

**Wilkes/Pease**

1. Combined: Approved the Consent Agenda:

Item A - Panama City CDC FY2021 Proposed Budget & Program of Work.

Item B - Mexico Beach CDC FY2021 Proposed Budget & Program of Work.

Item C - BEACH NOURISHMENT - Approve APTIM Coastal Planning & Engineering, Inc. Invoice #498126

**Patronis/Pease**

1. Combined: Approved Board Action Item:

Item A - the Panama City Beach CVB/TDC FY 2021 Budget & Program of Work.

**Griffitts/Pease**

COMBINED BOARD MEETING

Bay County Tourist Development Council

Panama City Beach Convention & Visitors Bureau, Inc.

Panama City Beach

Tuesday, August 25, 2020 9:00 a.m. Council Room, PCB City Hall

***Board Members Present:***

Phil Chester, Chairman

Clair Pease, Vice Chairman

Steve Bailey

Phillip Griffitts, Jr.

Buddy Wilkes

Paul Casto

Yonnie Patronis, Treasurer

***Board Members Absent:***

Andy Phillips

Gary Walsingham

1. **CALL MEETING TO ORDER**

Chairman Phil Chester called the meeting to order at 9:00 a.m.

1. **ROLL CALL**

There were seven members present, two absent.

1. Invocation

Mr. Wilkes gave the Invocation.

1. Pledge of Allegiance

Ms. Pease led the Pledge of Allegiance.

1. Approve the Minutes from June 09, 2020

**Mr. Wilkes moved; seconded by Ms. Pease to approve the minutes.**

**Motion passed with unanimous vote**

1. **REQUESTS TO ADDRESS THE BOARD ON AGENDA ITEMS (3 Minutes)**

None

1. **CONSENT AGENDA**

Mr. Rowe read the Consent Agenda into the record.

1. Recommend to the BOCC for acceptance of the Panama City CDC FY2021 Proposed Budget & Program of Work.
2. Recommend to the BOCC for acceptance of the Mexico Beach CDC FY2021 Proposed Budget & Program of Work.
3. BEACH NOURISHMENT - Approve APTIM Coastal Planning & Engineering, Inc. Invoice #498126

**Mr. Patronis moved; seconded by Mr. Pease to approve the consent agenda.**

**Motion passed with unanimous vote**

1. **BOARD ACTION ITEMS**
   1. Discuss and consider for approval the Panama City Beach CVB/TDC FY 2021 Budget & Program of Work.

Mr. Rowe gave a summary of the FY 2021 budget and program of work. He also discussed year over year actual expenditures and the effects of the pandemic on FY 2020 revenues and expenditures. The board discussed events that the CVB sponsored in the past and the process by which the decision for sponsorships will be made. Mr. Rowe explained the guidelines for future events taking place will be based on state and federal regulation regarding the pandemic.

**Mr. Griffitts moved; seconded by Ms. Pease to approve the board action item.**

**Motion passed with unanimous vote**

1. **PRESIDENT’S REPORT**

Mr. Rowe stated that the beach renourishment project is going forward. He also stated that in response to Mr. Walsingham’s request for information regarding landscaping on the east end of the beach, he has been discussing this with the landscape company and will report to the board in the future. He also reviewed reservation booking trends and said that research surveys are being done to determine the demographic and other information of current and future visitor’s.

1. **CHAIRMAN’S REPORT**

Mr. Chester asked Mr. Cox how the sports fields looked after the storms. Mr. Cox stated that they are good.

1. **AUDIENCE PARTICIPATION**

None.

1. **ADJOURNMENT**

Respectfully submitted,

Sharon Cook, Recording Secretary