



**Dear Grapevine Christmas Vendor Applicant:**

The Grapevine Convention & Visitors Bureau (CVB) invites you to apply to participate in the Grapevine Christmas Market (GCM) this Christmas Season. Vendors are expected to be present and operating during all event hours. We are understanding of absences due to serious or unforeseen circumstances. **APPLICATION DEADLINE IS OCTOBER 25, 2026.**

**CHRISTMAS MARKET AT GRAPEVINE CHRISTMAS VILLAGE**

Artisan Vendors in the Christmas Village will be provided with:

- 10' X 7' enclosed booth with front counter and back entrance
- Electrical supply to booth
- Exterior décor and lighting, signage, tent walls if applicable
- 24-hour onsite security

LOCATION: Grapevine Christmas Village (Historic Cotton Belt Depot District) 705 S. Main St., Grapevine, TX 76051

- DATES: November 23, 4 p.m. – 8 p.m., November 27 - December 23, 11 a.m. – 9:30 p.m., December 26, 2 p.m. – 9:30 p.m., December 27 – December 30, 11 a.m. – 9:30 p.m.
- VENDOR FEES: \$1,700 for the season plus 8% commission

The GCM offers **handcrafted** and **Texas-made items only**. Items manufactured or made outside of Texas will **not** be accepted, unless they are artist-crafted items. The market is open rain or shine, and to maintain the safety of shoppers and vendors, is subject to close without notice due to extreme weather conditions. It is a great place to bring the whole family, learn about Texas products and shop locally.

For consideration, the following items must be completed and enclosed:

- Application
- Notarized Hold Harmless Agreement
- Proof of Insurance
- Photo of merchandise

## **Grapevine Christmas Market Vendor Policies and Regulations**

1. The GCM managers have the final authority on-site to interpret and enforce rules and regulations related to the GCM. Vendors that do not comply with instructions and/or the policies and regulations of the GCM will be considered in default and may be released and may not be eligible for future markets.
2. All vendors must sign an agreement stating they will comply with the rules and regulations of the GCM and agree to follow the instructions of the GCM managers.
3. Distributor, direct sales and MLM products are not allowed.
4. Hemp-based and THC products are not allowed.
5. No alcohol-based products will be allowed unless it is a Grapevine winery with packaged products only.

### **APPLICATION**

1. Submitting an application does not guarantee acceptance.
2. All Vendors must have a valid Texas Sales Tax ID number along with other necessary business permits to participate in the GCM.
  - a. A Tax ID number may be obtained from the State Comptroller's office. Please visit [comptroller.texas.gov/](http://comptroller.texas.gov/) for an application.
3. All applications must include a notarized copy of Hold Harmless Agreement.
4. Photos of your merchandise must accompany the application.
5. Vendors may only sell items listed on their application. **Any new items will need prior approval from the GCM manager beforehand.**
6. The following shall not be sold at the GCM: **food concessions, beverages of any kind, including bottled water, and items which may be restricted by the GCM manager and Grapevine CVB.**

### **VENDOR COSTS**

1. Rate is \$1,700 for the season plus 8% commission.
2. Vendors must pay for their space upon notification of acceptance for the season.
3. Vendors **cannot** sublease a pre-paid space to another vendor.
4. Vendors are expected to be present and operating during all event hours.

### **HEALTH, SAFETY AND RELATED RULES**

1. Vendors and their employees are responsible for informing themselves about and complying with federal, state and local health regulations and licensing requirements governing the production, display, distribution and sale of their products.
2. Manufactured food products must meet Tarrant County Health Department requirements, including licensing and permitting rules.
3. All packaged food items must be properly labeled; unlabeled packaged and/or processed foods are not allowed.

4. Vendors must obtain approval from GCM Management before providing samples of their products. Samples must comply with the rules governing sampling, market sanitation and health codes of the Tarrant County Health Department or other authorities, as applicable.

#### **WEATHER**

1. The GCM is open rain or shine.
  - a. If extreme weather conditions arise, to maintain the safety of shoppers and vendors, the GCM may close without notice.
2. The GCM is not responsible for lost or damaged merchandise due to weather.
3. There are no refunds or payment transfers for inclement weather.
4. In the event of a weather emergency, GCM Management and Staff will direct all people present to safe locations.

#### **DURING MARKET HOURS**

1. Smoking and vaping are prohibited on public property at all times and specifically in the vendor booths and surrounding vendor booths.
2. Vendors may not change spaces during the day without the approval of GCM Management.
3. Vendors must sell out of their booth only. No soliciting outside of booth allowed.
4. No amplified sound allowed.
5. All Vendors shall conduct themselves in a professional manner while at the GCM. Shoes and shirts are required at ALL times. Profanity or any other inappropriate conduct is grounds for permanent eviction from the market.
6. Absolutely no pets, except ADA-approved service animals, will be allowed with vendors on the GCM grounds at any time.
7. Weights and Measures: All products shall be sold at a standard weight or measure. Products may be sold by the pound, as long as scales are certified by the Texas Department of Agriculture. Otherwise, produce shall be sold by the piece, pint, quart, peck, or another generally accepted measure of quantity.
8. Quality Control: The GCM managers reserve the right to ask a Vendor to remove any inappropriate produce and other items of an unacceptable quality from the market.

**Any Vendor in violation of these policies may be permanently removed  
from the GCM and no refund will be given.**

I understand and will comply with all policies and regulations of the Grapevine Christmas Market.

**Vendor:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Hold Harmless and Indemnity Agreement**

Grapevine Christmas Market

November 23 – December 30, 2026

I, \_\_\_\_\_, the Undersigned, binding my heirs, executors, administrators, estate and assigns, do hereby agree to completely and wholly release, indemnify and hold harmless the Grapevine Convention & Visitors Bureau, City of Grapevine, its officers, agents, independent contractors, and employees for any and all claims, damages, harm, personal injury, including death, property damage, lawsuits and judgments, including court costs, expenses and reasonable attorney's fees, and all other expenses resulting from the activities, programs, and events occurring on the above-stated date of the stated event in Grapevine, Texas.

It is the understanding of all parties that this release, indemnity, and hold harmless agreement shall apply whether or not the claims, damages, harm, personal injury, including deaths, property damage, lawsuits, judgments, court costs, attorney's fees or any other expense arise from the negligence of whatever nature, omissions, willful or intentional acts of the vendors or vendor's officers, agents, employees, independent contractors, other representatives, invites, licensees, or guests.

If this vendor is other than an individual, vendor certifies, warrants and represents that the individual whose signature appears below is duly authorized to execute this Agreement on behalf of the firm, corporation, partnership or other entity who is the vendor.

IN WITNESS WHEREOF, this Agreement has been executed this \_\_\_\_ day of \_\_\_\_\_, 2026

**Vendor:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

Before me \_\_\_\_\_ on this day personally appeared \_\_\_\_\_ known to me (or proved to me on the oath of \_\_\_\_\_) or through \_\_\_\_\_ (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_.

(Seal)

\_\_\_\_\_  
Notary Public In and For The State of \_\_\_\_\_.

My Commission Expires \_\_\_\_\_.



**Grapevine Christmas Market  
Grapevine, Texas  
2026  
Official Vendor Application**

Please PRINT or TYPE neatly.

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_ Alternate Contact Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Facebook, Instagram, and Twitter Handles: \_\_\_\_\_

Web site (if applicable): \_\_\_\_\_ TX Sales Tax # \_\_\_\_\_

**REQUIRED: List items that you are displaying or selling during Grapevine Christmas Market in the space below. Please be specific and include a price range.**

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Have you been a vendor at Grapevine Christmas Market before? (circle one)    Y        N

**Miscellaneous Information: Grapevine Christmas Market will take place RAIN or SHINE.** The Grapevine Christmas Market and Grapevine Convention and Visitors Bureau (CVB) will not assume responsibility for damage or theft of your property. Vendor is responsible for submitting all applicable sales taxes directly to the proper agency. Vendor will remit sales tax with Grapevine as situs. **Electricity and water are limited, and prior arrangements must be made with GCM Management. No generators will be allowed. All sale and display items must be contained within assigned area. Please note: Submission of an application does not guarantee acceptance. The Grapevine CVB reserves the right to approve all products. We will not offer any exclusives in products.**

**Please use this area for comments or requests.**

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**Vendor Checklist:**

- \_\_\_\_\_ **Hold Harmless Agreement signed and notarized**
- \_\_\_\_\_ **Completed application (on file until January 1, 2027)**
- \_\_\_\_\_ **Proof of Insurance**
- \_\_\_\_\_ **Photos of merchandise**

*(For official use only)*

Business: \_\_\_\_\_  
Name: \_\_\_\_\_  
Placement: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

I have read and understand the policies and procedures for Grapevine Christmas Market. I agree to follow all rules and regulations set forth by Grapevine Christmas Market staff and understand that failure to do so can result in immediate expulsion without refund. I will have no dogs, cats, or pets of any kind, illegal substances, alcohol or weapons on my person, my table or my vehicle during the Grapevine Christmas Market.

\_\_\_\_\_  
Signature

Grapevine Convention & Visitors Bureau

\_\_\_\_\_  
Date