

MOTIONS PASSED AT THE COMBINED BOARD MEETING, Tuesday, Nov 5, 2025

Approved Oct 14, 2025, Meeting Minutes

Mr. Patronis Moved; Seconded by Mr. Walsingham

Approved Consent Agenda

Mr. Dibenedictis Moved; Seconded by Mr. Register

Action Item A.

Mr. Dibenedictis Moved; Seconded by Mr. Register

Action Item B.

Mr. Register Moved; Seconded by Mr. Johns

COMBINED BOARD MEETING
Bay County Tourist Development Council
Panama City Beach Convention & Visitors Bureau, Inc.
Panama City Beach

Tuesday, November 5, 2025

09:00 a.m.

Council Room, PCB City Hall

I. CALL MEETING TO ORDER

Chairman Pease called the meeting to order at 9:00 a.m.

II. ROLL CALL

Board Members:

Jason Branks

Jeff DiBenedictis

Reggie Johns (Vice-Chair)

Clair Pease (Chairman)

Yonnie Patronis (Treasurer)

Ethan Register

Gary Walsingham

Seven Members Present at the time of Roll Call.

Mr. Phillips and Mr. Jarman were absent

- A. Invocation
Mr. Johns
- B. Pledge of Allegiance
Ms. Pease
- C. Approve Oct 14, 2025, Meeting Minutes
Mr. Patronis Moved; Seconded by Mr. Walsingham to approve
Motion passed unanimously.

III. REQUESTS TO ADDRESS THE BOARD ON AGENDA ITEMS (3 Minutes)

NONE

IV. CONSENT AGENDA

A. Approve adding Paid Parental Leave & related accommodations to the CVB Employee Manual, as reflected in the Bay County Employee Manual. (CVB)

Mr. Rowe read the consent agenda into the record.

Mr. Dibenedictis Moved; Seconded by Mr. Register to approve

Motion passed unanimously.

V. ACTION ITEMS

A. Approve Lease Agreement for Administrative Offices. (CVB)

Mr. Rowe stated that with the replacement of Mr. Sanders, VP of Destination Development, that position will need to be located at the main office. Also, there are staff sharing offices at present. He asked Ms. Hogg to look at office space within a half mile radius of the main office to find suitable space to move the administrative department to the new location. He said three properties were located and the one chosen met the needs and cost for this annex. This location address is 16500 Panama City Beach Pkwy. He said this is a CVB lease that we are entering into, not the TDC. The CVB is a 501c6, which has the ability to enter into contracts. This is a CVB contract. He said the lease is for two years with the hope that the indoor event center will be completed and we can re-evaluate our space needs at that time. He then answered questions from the board. Mr. Johns stated that he was abstaining from the vote due to potential conflict.

Mr. Dibenedictis Moved; Seconded by Mr. Register to approve (Mr. Johns abstained from the vote)

Motion passed unanimously.

B. Discuss and consider a recommendation to the Bay County Board of County Commissioners for the Allocation of Public Safety Funds for FY 2026. (TDC)

Mr. Rowe said that lifeguard funds out of the 10 percent allocation for Public Safety. Which has given us the opportunity of reallocating those funds. He met with the Bay County and PCB City Managers to discuss their priorities for the upcoming year. The City asked us to help fund a mobile command unit and associated generator. The allocation for that is 875,000 dollars. We also have 875,000 dollars going to Beach Police, 875,000 dollars going to the Sheriff's Office. He also stated that the county has requested assistance with funding new fire trucks that will be used in the Panama City Beach area. We will be paying the note on those trucks, and this will go on for a number of years. Delivery of the trucks may not occur during this fiscal year. The recommendation is that we go ahead and earmark those funds out of the public safety funding for the time in which they are able to receive the equipment. This way, they will be able to put more of the capital cost into the onset of the agreements and reduce the overall interest paid.

Mr. Rowe stated that the allocation for public safety funds will remain the same, 50 percent goes to the City, 50 percent goes to the County, and we will continue our normal funding of law enforcement. We are now helping address the needs that the City and the County have.

Mr. Rowe then answered questions from the board. Mr. Patronis asked if this was in addition to the 875,000 dollars. Mr. Rowe stated that in the past, the 875,000 went towards lifeguard costs. This would replace that. The Public Safety allocation is 3.5 million dollars. We have 5 million dollars for the City and County Lifeguard programs. The City's lifeguard program is 2.2 million dollars, and the County's is 2.8 million dollars. This 875,000 for fire trucks is part of the 10 percent public safety allocation that is limited. Mr. Patronis asked if paying for the trucks outright could be done, to which Mr. Rowe replied that the funds to do that is not available.

The board commended the action being taken to fund this public safety need. Mr. Rowe said that part of the Strategic Plan is to fulfill unmet community needs that have a nexus to tourism. This provides a way to benefit local communities and businesses.

Mr. Rowe stated that we are going to change the process for the public safety funds allocation disbursements. He said he is asking both this board as well as the county commission to approve each of these four buckets of public safety funds in one fall swoop. This will mean we no longer have to bring each individual invoice before both boards for approval if they fit within those four project areas. Anything that goes outside of the basic funding will be brought before the board. He said that the board's approval today will be a blanket approval for the entire year for the use of the public safety funds in order to streamline the process.

**Mr. Register Moved; Seconded by Mr. Johns to approve
Motion passed unanimously.**

VI. PRESIDENTS REPORT

Mr. Rowe stated that Mr. Sanders will be retiring at the end of the year. He said the new turf fields are making great process. Also, civil work related to the site in which the SABRE Center will be built is out for bid. This will ensure that the timing will be seamless as the project moves forward.

VII. CHAIRMAN'S REPORT

NONE

VIII. AUDIENCE PARTICIPATION

NONE

IX. ADJOURNMENT

Respectfully submitted,
Sharon Cook, Recording Secretary