

**DRAFT MINUTES**

**IRVING CONVENTION AND VISITORS BUREAU BOARD OF DIRECTORS MEETING**

**Irving Convention Center – First Floor Conference Room**

**October 24, 2025**

Attendance: Sam Reed, Vice Chair/Presiding Officer; Michael Basoco, Beth Bowman\*, Anthony Buttafuoco, David Cole, Karen Cooperstein, Cambria Jones, Harry Lake\*, John Tancabel – ICVB Board of Directors. Maura Gast – ICVB Staff. (\*Indicates Non-Voting members.)

Presiding Officer/Board Vice Chair Sam Reed called the meeting to order at 9:00 a.m. and inquired if there were any citizen comments; there were none.

**PERSONNEL – EXECUTIVE DIRECTOR**

Executive Director Maura Gast called the meeting into Executive Session pursuant to Section 551.074 of the Texas Local Government Code at approximately 9:02 a.m. The meeting was reconvened from Executive Session at 10:36 a.m.

On a motion by Board member Michael Basoco and seconded by Board member Karen Cooperstein, the Board unanimously approved a Performance Criteria rating of 94, or 31.5%. On a motion by Board member Julia Kang and a second by Board member Anthony Buttafuoco, the Board unanimously approved a merit increase of 3.5%. On a motion by Board member David Cole and seconded by Board member Cambria Jones, the Board unanimously directed that the 2025-26 Performance Weightings & Priorities be forwarded to the Board & Business Development Committee for review and recommendations before coming back to the Board for adoption.

There being no further discussion, the meeting was adjourned at 10:38 a.m.

Respectfully submitted,



Maura Allen Gast, FCDME  
Executive Director